

# NEWTON on the MOOR & SWARLAND PARISH COUNCIL

Draft Minutes of the meeting of the Parish Council held at 7pm on  
**Wednesday 22<sup>nd</sup> July 2015** in Swarland Village Hall.

1.	<p><b>Present:</b> Cllrs Mrs S. Stanley, Cllr R. Brotherton, Cllr Mrs H. Handyside, Cllr Mrs S. Richardson, Cllr B. Ryan (Chairman), Cllr G. Anderson, Cllr C. Heal, Cllr Mrs E. Sells, Cllr Ms S. Spurling. The Clerk was in attendance.</p>	Action
2.	<p><b>Public Questions and Reports (including Police Updates)</b> (Max 15 minutes in total):</p> <p><b>i.Mr Rixon</b> said he had received complaints from residents about the large tractors coming through NotM until midnight. It was felt that the noise and lights flashing after 11pm was not acceptable. He asked if the PC could write to farmers (possibly Mr Scott @ The Chesters) concerned and request reduction in hours – this was agreed.</p> <p><b>ii.Mrs Vaggs</b> asked if the PC would contact NCC about growing pothole outside entrance to Vyner Park in Old Park Road. This prompted some discussion and Cllr Ryan suggested that residents should be encouraged to contact NCC themselves on such issues with the PC adding its weight to complaints if this approach was unsuccessful. Mrs Vaggs asked for the NCC contact details as here were out of date – Clerk to provide.</p> <p><b>iii. Mr Walters</b> raised the issue of the Percy Wood Country park caravans being included (or not) in NCC planning assessments, and asked how NCC define ‘sustainability’. He referred to a series of questions which were addressed to NCC planning by the PC in February 2015, and asked that these be followed up. [Cllr Spurling came into the meeting at this point 7.20pm.]</p>	Clerk  Clerk  Clerk
3.	<p><b>Apologies</b> – Cllrs Francis, Mansfield and Cunningham.</p>	
4.	<p><b>Declarations of Interest in items on the agenda:</b> Cllr Brotherton declared an interest in item 5g - Swarland Drainage. Cllr Francis had declared an interest in item 10 – CAN request for donation.</p>	
5.	<p><b>Minutes of the meeting held on 24<sup>th</sup> June 2015</b> - Agreed</p>	
6.	<p><b>To consider matters arising from the meeting on 24<sup>th</sup> June 2015</b></p> <p>a.Recurring potholes at crossroads near school – Clerk reported that NW will refer this to NCC at meeting on 24/7/2015.</p> <p>b.Condition of Railings on The Avenue, Swarland – The Clerk reported that this had been included in the lengthy letter to Cllr Thorne but that she had also written a letter Barry Rowland, Director of Local Services explaining the problem at length.</p> <p>c.Update on Superfast Broadband – The Clerk had contacted iNorthumberland for an update on 21/7/2015 and as far as they knew, works were expected to be done by the end of September 2015 in NotM.</p> <p>d.British Gas – Charges introduced for unmetered supply in The Square, Swarland – The Clerk advised this had been included in the letter to Cllr Thorne but as a bill had now been received from British Gas for the lighting, she had contacted Liam Henry at NCC to see if he could assist in sorting the matter. Cllrs asked Clerk to contact Kevin Bartlett the Locality Officer for a meeting on this and other outstanding PC matters.</p> <p>e.Review of Parish Boundary – Clerk reported a letter had been received from Felton PC asking to be involved with this. Next step is to contact nearby Parish Councils.</p> <p>f.Coast View – re: condition/ownership of road - The Clerk reported that this had been included in the lengthy letter to Cllr Thorne but she’d had no response from Cllr Thorne.</p> <p>g.Swarland Drainage – The Clerk gave feedback from meeting with Northumbria Water 15/7/15.Further meeting to be held September/October. NW stance is that the foul water drainage is satisfactory but there is a problem with capacity in surface water drainage. Cllrs concerned that incidents of sewerage overflow are reported to NW so they are fully aware of the situation. Cllr Stanley will write item on this for The Column.</p> <p>h.Condition of southern &amp; northern road from Newton on the Moor to A1 (same as f above).</p> <p>i. Identifying residents needing public transport – item for The Column. Cllrs had heard that a local resident was planning a survey on this. Survey could be done through website/The Column (see item k also).</p> <p>j.Parish Council Safeguarding Policy – Cllr Stanley reported no further progress on this matter.</p> <p>k.Feedback on Arriva Bus Meeting at County Hall (Cllr Francis) – Cllr Francis had circulated notes from a meeting he had attended at NCC with Arriva. Arriva said dangerous to have</p>	Clerk

# NEWTON on the MOOR & SWARLAND PARISH COUNCIL

	<p>bus travelling across A1 as front or back stuck over central reservation. Clerk had contacted previous Clerk who didn't recall this being mentioned before as a reason for not providing a bus and school buses use this route (see item i also). Agreed to leave on the Agenda for further discussion..</p> <p>I.Planning procedure – to next meeting.</p>	
7.	<p><b>Requested agenda items</b></p> <p><b>a.Update on Vyner Park Charity (VPC) (Cllr Brotherton)</b> – Cllr Brotherton congratulated and thanked the Nelson ‘Crew’ for the tremendous job they had done in opening the cafe in Vyner Park pavilion – they’d really hit the spot. He said we now need to promote what we’ve got and urged all the Parish Cllrs to spread the word.</p> <p>He has been contacted by Sport England for a ‘random’ follow up inspection but expected they will be delighted at the sporting activities on site. Tennis is doing well especially the junior team, Walking Football running each week, and Trident football starting in September. Bowls, Tennis rackets and balls available to borrow on site.</p> <p>Need now to look to the future and plan for next year allowing for public consultation. Fireworks Night is Friday 6<sup>th</sup> November and all Parish Cllrs are needed to help out. The Swarland &amp; NotM Show is on August 29<sup>th</sup>. Need to have more income from VP to make it sustainable.</p> <p>There was a request to re-spray the disabled parking markings as the marks had work away. Cllr Brotherton agreed to add to ‘to do ‘list.</p> <p><b>b.Parish Council Health &amp; Safety Policy (Cllr Brotherton)</b> – Cllr Brotherton said a PC risk assessment had been completed but there wasn't a health and safety policy. He suggested that it would be a good idea to have one which could also be used for Vyner Park. Cllr Handyside offered to adapt one she already had – agreed.</p> <p>Cllr Spurling added at this point that the Vyner Park defibrillator had been used and it was the first time one of the Stephen Carey defibrillators had been used in the County.</p> <p><b>c. Insuring Swarland Show through the Parish Council insurance cover (Clerk)</b> -Zurich Municipal Insurance had been contacted and agreed the Show could be insured at no extra cost (for 3<sup>rd</sup> Party cover) through the PC insurance at no extra cost if the PC was willing to accept the liability and be involved with the show organisation (which it is). The Show insurance was previously £250 per annum. – This was agreed. The Clerk asked if this agreement could be for the three years the ZM Insurance was for and this was also agreed.</p> <p><b>d.Local Transport Plan 2016-17</b>– NCC have requested the three priorities from the Parish Council for the Local Transport Plan. Cllrs were disappointed that inclusion on the plan didn't mean any works were done. It was agreed to submit the same priorities as in 2014;</p> <p>i Footpath from Kenmore Road to Vyner Park, Swarland.</p> <p>ii. Footpath along Park Road from North Lodge to woodland footpath beside Douglas Crescent, Swarland.</p> <p>iii. Road widening and realignment of the B6345 between Swarland Fence and Old Swarland.</p> <p><b>e. Overgrown Shrubs obscuring signs</b> – This had been raised by Cllr Richardson as road signs were being obscured by overgrown verges. Clerk to contact NCC.</p> <p><b>f. Action to be taken on speeding</b> – This had been raised by Mr Henderson at the previous meeting – to next meeting.</p>	<p style="text-align: center;">Cllr Brotherton</p> <p style="text-align: center;">Cllr Handyside</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk.</p> <p style="text-align: center;">Clerk</p>
8.	<p><b>Report by County Councillor and meetings attended by Councillors</b></p> <p><b>a.NCC Planning Training at Alnwick</b> – Several Parish Cllrs had attended the training which was informative. A new list of material and non material considerations had been issued. Cllr Stanley offered to circulate the handouts and case studies which had been provided to all Cllrs.</p> <p><b>b.Cemeteries Committee Meeting</b> – This was attended by Cllrs Anderson and Richardson. Cemetery is running smoothly. There is a possible issue about providing a pension for the groundkeeper from November 2016 if salary meets qualifying criteria.</p>	<p style="text-align: center;">Cllr Stanley</p>
	<p><b>Finance</b></p> <p><b>a.</b> Bank statements – Lloyds Treasurers Account £7,516.07 &amp; Lloyds Instant Access</p>	

# NEWTON on the MOOR & SWARLAND PARISH COUNCIL

	<p>£930.15 Reserve £15,000.</p> <p><b>b.</b> Clerks' salary £334.29 Clerk's expenses £31.05, HM Revenues &amp; Customs PAYE - £66.80.          Payment to Clerk = £334.29 + £37.40 - £68.80 = £298.54 – Agreed.          Payment to HM Revenues &amp; Customs PAYE - £66.80 - Agreed.</p> <p><b>c.</b> Other receipts and payments:</p> <p>i) Receipts: None.</p> <p>ii) Payments:          Upper Coquetdale Community Transport: June 2015 - £210.00 – Agreed.          Cllr G Anderson for materials for Vyner Park - £10.71 Agreed.          British Gas £34.39 for lights to The Square – this was disputed on basis that PC should not be responsible for payment. Clerk to write to British Gas and copy in NCC.</p>	Clerk
	<p><b>Planning</b></p> <p><b>a. To report on any planning decisions (as at 15/7/2015):</b></p> <p><b>Applications Approved</b></p> <p>15/01435/FUL Erection of stables and addition of hayshed. Land East of Aln View, Old Swarland. Permitted 13/7/2015.          Cllr Richardson said that errors made by mistake on this application had resulted in the applicants giving the wrong address as their address. NCC check applications for these sort of mistakes and apparent irregularities are investigated.</p> <p>15/01455/VARYCO – Variation of condition 2 (Approved Plans) relating to planning permission Permitted 7/7/2015</p>	
	<p><b>Applications Pending Decision</b></p> <p>14/02284/OUT - Residential development of detached houses with access road and turning area to enable vehicles to enter and leave onto Percy Drive in a forward facing direction. Provision of widened vehicle access to improve vehicle passing on Percy Drive. – Objections made by PC.</p> <p>14/03452/BT – Removal of BT Phone Box opposite The Square, Swarland.</p> <p>14/03340/FUL – Development of 20 houses, Leamington Lane, Swarland.          This application is in Felton Parish.</p> <p>15/01476/VARYCO Variation of condition 2 (approved plans – addition of sunroom to rear) from approval of new detached house with garage). Land North of Equestrian Centre, Old Park Road, Swarland.</p> <p>14/01027/FUL (Proposed construction of a dormered bungalow with detached single garage). Land West of 1 Studley Drive, Studley Drive, Swarland.</p> <p>15/01431/FUL Retrospective: Change of use from agriculture to airgun shooting range, erection of indoor shooting range building, shooting galleries to outdoor shooting ranges, waiting shelter, siting of two portable storage containers and formation of hardcore car parking area and associated fencing. Land West Of Dykehead Newton-On-The-Moor Northumberland. Objections made by PC.</p> <p>15/01792/FUL Replace partly collapsed redundant building with similar building having increased footprint - - Newton Greens Newton-On-The-Moor Morpeth Northumberland NE65 9LP.</p> <p>15/01794/LBC Listed Building Consent: Replace partly collapsed redundant building with similar building having increased footprint - Newton Greens Newton-On-The-Moor Morpeth Northumberland NE65 9LP</p> <p>14/01464/FUL Variation of condition 2 (approved plans - addition of sunroom to rear) from approval (Erection of new detached house with garage). Land North Of Swarland Equestrian Centre Old Park Road Swarland Northumberland</p> <p>15/02260/LBC Listed Building Consent: RETROSPECTIVE - Erection of Satellite Dish. The Clock House Newton Hall Newton-On-The-Moor Morpeth Northumberland NE65 9JU.          Comments by 30/7/2015.</p> <p><b>b. To consider any planning matters</b></p> <p>Additional plans had been submitted since issue of Parish Council meeting agenda;</p> <p>15/02406/FUL Single storey extension to house at 14 Kenmore Road, Swarland. Comments to be submitted by 11/8/2015.</p> <p>15/02407/FUL Proposed demolition of existing single storey flat roof dwelling and replacement with a new pitched roof dwelling incorporating rooms within the roofspace . 2</p>	

## NEWTON on the MOOR & SWARLAND PARISH COUNCIL

	The Avenue, Swarland. Comments to be submitted by 10/8/2015. Agreed to make comments to Clerk by Email as usual.	
<b>11.</b>	<p><b>Correspondence</b></p> <p>NCC Review of Polling Districts &amp; Polling Places, comments by 28/7/15 – no issues. NCC Annual Town and Parish Council Conference 24th September, West Hartford Fire Station, Cramlington.</p> <p>Community Action Northumberland (CAN) request for donation – Agreed to give same donation as in 2014 (£50.00) CAN News June 2015</p> <p>The Morpeth Neighbourhood Plan – comments to NCC by 3 August 2015. NCC Further Consultation on proposals for schools in the Alnwick Partnership – Agreed that Clerk should write item advising residents of this for next edition of The Column.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
<b>12.</b>	<p><b>Urgent items</b></p> <p>i. Cllr Stanley said that a local resident had advised her that children were being left in the play area without adult supervision – presumably the adults were in Nelson's cafe. There are already signs on play area about need for adult supervision. Could ask Nelsons to remind customers and also VPC could put sign up on notice board in pavilion.</p> <p>ii. Cllr Richardson has received a complaint about the overhanging hedge on the NotM to Newton Hall footpath. Cllr Handyside to speak to landowner.</p>	<p style="text-align: center;">Cllr Brotherton</p> <p style="text-align: center;">Cllr Handyside</p>
<b>13.</b>	<p><b>Requests for next agenda</b></p> <p>i. Speeding on estate roads in Swarland raised by Mr Henderson.</p>	
<b>14.</b>	<p><b>Date of Next Meeting</b> to be held on Wednesday <b>26<sup>th</sup> August 2015</b> at <b>7.00pm</b> in Jubilee Hall, Newton on the Moor.</p> <p>Future Meetings: 23/9/2015 SVH, 28/10/2015 JH, 25/11/2015 SVH, December – no meeting.</p> <p>Meeting finished at 20.25.</p>	