

NEWTON ON THE MOOR & SWARLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held
on **Wednesday 23rd October 2019 in Jubilee Hall, NotM.**

1.	<p>Present: Cllr D. Francis, Cllr S. Woolfrey, Cllr D. Rixon, Cllr G. Anderson, Cllr Ms E. Clark, Cllr Mrs S. Stanley. The Clerk was in attendance.</p>	
2.	<p>Public Question Time (Max 15 minutes in total) – One member of the public present, no questions.</p>	
3.	<p>Co – Option/Appointment of new Parish Councillor. An application had been received from Stuart Cutforth. Cllr Francis proposed Mr Cutforth’s appointment as a Parish Councillor. This was agreed.</p>	
4.	<p>Apologies: Cllr Mrs K. Howard-Row and Cllr A. Ferguson.</p>	
5.	<p>Declarations of Interest in items on the agenda: None.</p>	
6.	<p>Minutes of the meeting held on 25th September 2019 – Cllr Rixon pointed out in connection with item 7b (note that the draft Local Transport Plan priorities had been amended after the meeting) should not be included, as this was a ‘matter arising’ – this note was removed and the minutes were approved.</p>	
7.	<p>To consider matters arising from the meeting on 25th September 2019.</p> <p>a. <u>Highways Issues</u> : Updates on interactive speed monitoring sign for Newton on the Moor – provision of a sign or other speed reduction measures upto £5000 has been agreed by County Cllr Thorne. Re: request to NCC for sign warning of presence of horses (Clerk) – NCC have had to order additional signs which will be installed within 2-3 weeks. Condition of road at Hazon (Cllr Clark) – no further information has been received. Cllr Clark will continue to pursue. Request for temporary speed monitoring equipment in NotM – Equipment to be installed when Park Road monitor removed ie around 7th November.</p> <p>b. <u>Condition of the north end of Kenmore Road, Swarland (unadopted)</u> – Update on Freedom of Information request sent to NCC. A response has been provided by NCC but one of the plans referred to is missing. Clerk to ask NCC to provide this. Response has been passed to Stephen Rickitt at NALC and a meeting is to be held with Chairman/Clerk to discuss possible ways forward to improve roads. Cllr Stanley has spoken to one of the first people to build properties on Kenmore Road who said it was a condition of planning permission to bring road to adoptable standard. This was done but road not adopted to obtain copy of planning conditions (1,2 & 3 Kenmore Road).</p> <p>c. <u>Grade II Listed animal shelters at Percy Wood</u> – Cllr Stanley advised that work has started. No completion date as yet.</p> <p>d. <u>Superfast Broadband in Hazon & other areas in NotM.</u>– Cllr Clark said nothing has been received from OpenReach. Meeting has been held with Alncom who are now developing a project plan for a wireless solution but would require users to have Alncom as their broadband supplier. Alncom will submit their plan to Government which will release scheme vouchers. Residents are also looking at a Liverpool based company. It is hoped in the next few months to have scheme decided. With regards to NotM few remaining properties – iNorthumberland confirmed properties are in OpenReach scheme but there is a wayleave issue. This needs to be resolved by the end of October or OpenReach will be out of contract. Cllr Clark will follow this up.</p> <p>e. <u>Resurfacing of Old Park Road, and new Cussins footpath on The Avenue</u> – Some properties now occupied but no application for discharge of planning condition for road and footpath has been made by Cussins. Clerk to write strong letter to NCC asking why this is not being enforced.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p>

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	<p>f. <u>Cussins Estate</u> – Clarification of naming of ‘Old Park Road’. Cllr Rixon said according to NCC Council Tax there are now two properties with the address 1 Old Park Road. Cllr Clark said that the National Address Gazetteer has definitive addresses which PC could check on line. When road is adopted PC could ask NCC to put up street name up. New planning application (if approved) 19/03685/OUT could be a further complication to street numbering. Additional items;</p> <p>g. <u>Local Transport Plan 2020/21</u> – Cllr Rixon reiterated that the letter of 19th August from local resident did not suggest a one way system in NotM, just no entry sign at bottom of hill. This option had originally been suggested by NCC.</p> <p>h. <u>Query about standing orders</u> – Cllr Rixon said that the PC’s LTP priorities varied from those agreed at the PC meeting on 25th September which was in breach of standing orders. Cllr Francis pointed out that the minutes clearly recorded that the priorities agreed had been ‘draft’ and therefore no breach had taken place.</p> <p>i. <u>Remembrance Sunday</u> – Cllr Francis said that he will be able to attend at both Felton and NotM on behalf of the PC on 10th November. Clerk to contact new Vicar about service arrangements at NotM.</p> <p>j. <u>Bus Shelter NotM</u> – Cllr Francis said despite phone messages and emails, he hadn’t heard back from resident who have offered to do works to the bus shelter. Cllr Francis said he had noticed the litter bin had been moved into entrance of shelter. If bin is damaged/needs replacing the PC will have to pay.</p>	Clerk
8.	<p>Requested agenda items:</p> <p>a. <u>Vyner Park update</u> (Cllr Woolfrey) VPC progressing car park works for which County Cllr Thorne has promised £2600. This will be arranged via the PC. Have also been getting quotes for paths. Confirmation has been received from Cllr Thorne about the £2000 donation towards the outdoor gym. Bonfire night event will take place on 1st November and arrangements are in place. There are still problems with sewage contaminated water from sewer running through park. Cllr Ferguson has been chasing up Northumbrian Water who have cleaned up the site and are continuing to investigate although its likely to be that the combined sewer can’t cope with extra load during heavy rain. Cllr Rixon said that if this is the case the PC really needs to start pushing NW to make improvements. Cllr Woolfrey agreed and said evidence is being collected. May need to involve NCC Environmental Health/Environment Agency.</p> <p>b. <u>Local history group plaque on Park Road</u>. A resident has contacted the PC, concerned about the positioning of the plaque. For discussion on whether this a safety risk and whether a hard standing is needed? After a brief discussion, Cllrs didn’t have any safety concerns. The Clerk had seen a sharp drop on Park Road edge (on ‘Slow’ sign in road) where the road has crumbled away adjacent to the plaque which she has reported to NCC.</p> <p>c. <u>PC budget and precept for 2020/19 Process and time table for setting</u> – For discussion and agreement on way forward. An item has been in the Column inviting suggestions from residents. Clerk to draft budget for 20/21 and Finance Group (Cllr Francis, Clark and Rixon) to meet before next PC meeting to consider). VPC ‘ask’ for 20/21 will be agreed at the VPC meeting on 20th November.</p> <p>d. <u>Email from resident with concerns about Vyner Park</u> (email previously circulated).the resident is unhappy about the proposal to build an outdoor gym at VP and feels the VPC should be prioritising repairs to the footpaths in the</p>	Clerk

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	<p>park. The resident has also raised financial queries and has asked for details of the VPC auditor. Cllr Woolfrey said that the VPC has also had emails from the resident and has provided detailed responses, he further explained that the grant which is provided annually from the PC is spent on the upkeep of the park and grant applications are being made for the outdoor gym. Cllr Francis said he had met with Cllr Woolfrey and that the information provided to the resident was very full. Cllr Francis said he didn't think anything the VPC had done was inappropriate. The Clerk read out the agreed function of the VPC from its constitution (approved by the PC);</p> <p><i>The Committee will manage and develop the amenity and recreational value of the land and fixed assets within Vyner Park, in consultation with the wider local community and key users groups. It will balance the needs of individual user groups.</i></p> <p>Cllrs agreed that the VPC was fulfilling its function. It was agreed that the contact details of the PC's Auditor/s (which is a Freedom of Information request) should be passed to the resident. The Clerk is checking with NALC as to whether the contact details of the internal auditor have to be supplied.</p> <p>e. <u>Complaint to NCC Planning about their delay in investigating PC complaint relating to Cussins site</u> – Response has been received but the PC is unhappy that the matter took 6 months before being investigated on site which meant it was too late for any action to be taken. Clerk to write to Rob Murfin (Director of NCC Planning). NCC at significant risk if not dealing with complaints of this type promptly.</p>	<p>Clerk</p> <p>Clerk</p>								
<p>9.</p>	<p>Report by County Councillor and meetings attended by Councillors: Cllrs Francis and Rixon attended the NCC Town and Parish Council Conference recently. It was useful to visit the stalls that were provided by the different services. Presentations were made by Local Services and Planning. Cllr Rixon said that staff on stalls really need to be able to answer questions or be prepared to follow queries up, and also that NCC still don't seem to recognise the importance of PC's. Cllr Francis said he had written to Rob Murfin (Planning) on the continued lack of transparency on pre-application advice but had not had a reply yet.</p>									
<p>10.</p>	<p>Finance:</p> <table border="0"> <tr> <td>a. PC Bank balance as at 23/10/2019</td> <td align="right">£29,184.28</td> </tr> <tr> <td>b. Clerk's salary £362.95 Clerks Expenses £18.04</td> <td></td> </tr> <tr> <td> Payment to HM Revenues & Customs PAYE =</td> <td align="right">£72.60</td> </tr> <tr> <td> Payment to Clerk = £362.95 + £18.04 - £72.60 =</td> <td align="right">£308.39</td> </tr> </table> <p>c. Other receipts and payments:</p> <p>i)Receipts: Swarland Village Action £62.50.</p> <p>ii)Payments: Northumberland Community Enterprise Ltd (Column Issue 103) £75.00 inc VAT.</p> <p>iii) Request for donation from Northumberland CAN (Note: £50.00 donated 2018/19) A £50 donation was agreed. All the above were agreed.</p>	a. PC Bank balance as at 23/10/2019	£29,184.28	b. Clerk's salary £362.95 Clerks Expenses £18.04		Payment to HM Revenues & Customs PAYE =	£72.60	Payment to Clerk = £362.95 + £18.04 - £72.60 =	£308.39	
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<p>11.</p>	<p>Planning:</p> <p>a. To report on any planning decisions made by NCC: 19/01524/FUL – Extension to an existing stable block to provide storage – Land</p>									

at Dykehead, Newton on the Moor, Morpeth, NE65 9LP. The Parish Council made no objections. Application GRANTED 7th October 2019.

b. Applications pending decision by NCC

19/00335/FUL - Construction of No7 New dwellings at land adjacent 3 Nelson Drive Morpeth - 3 Nelson Drive Swarland Morpeth Northumberland NE65 9JR. The Parish Council objected to this application on several grounds including too high a density and mass of development, no need for additional 4+ bedroomed houses in Swarland, and effects on tree belt.

19/00823/FUL - Erection of 1 No. dwellinghouse (C3 use) plus new access - Land South West of Chesterhill Farm, Leamington Lane, Swarland Northumberland. The Parish Council objected to this application for several reasons including safety risks regarding the proposed new access onto Leamington Lane.

19/01637/FUL - Land parcels south west of Liseswood, Old Park Road - Proposal for the erection of 5 dwellings (to replace 4 dwellings consented under planning permission 18/02250/FUL). The PC objected on the grounds of development creep and that the more cramped design doesn't fit with the characteristic spaciousness of Swarland as a whole, and the need for affordable housing.

19/01688/FUL - Percy Wood Golf And Country Retreat, Sylvian House, Leamington Lane, Swarland, Morpeth, Northumberland, NE65 9JW - Reconfiguration of existing reception area with a new restaurant and storage facility, splash park, caravan sales area and associated parking. Parish Council objected on basis of appearance of proposed building and problems with disposal of water from splash park.

19/00624/OUT – Outline application for development of 1 no. dwellinghouse (C3 use) – all matters reserved. Land South West of Old Gardens, Park Road, Swarland, NE65 9HZ. Application REFUSED by NCC but has been submitted to Secretary of State on grounds of Appeal against refusal. Further written representations to the Planning Inspectorate must be submitted by 6th September 2019.

19/03610/BT - Proposal to remove phone box 01670787382 - ADJ Bus Shelter PCO1 The Square Swarland Morpeth NE65 9JQ. The PC had no objections.

19/03685/OUT - Outline permission for development of 2no. dwellings all matters reserved. Land South Of Bowling Green U3135 Swarland Village Loop Road, Swarland, Northumberland. Comments invited until 17th October 2019.

19/03839/FUL – Proposed replacement of existing boundary fence and additional fence above existing stone wall – Pine Lodge, Old Swarland, Swarland, NE65 9HU. The Parish Council objected to the application mainly because the proposed access is unsuitable for this location, which has restricted visibility on a 60mph stretch of road.

c. Planning matters for Parish Council to consider

19/01687/FUL - Change of use of land for the siting of up to 60 static caravans,

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	<p>along with associated infrastructure and hard and soft landscaping – Land north west of Springwood, Coast View, Swarland, Northumberland. Comments invited until 28th October 2019.</p> <p>18/04479/OUT – Outline Application for development of 5 No bungalows (C3 Use) with all matters reserved – Land West of 42 Park Road, Park Road, Swarland. This application was originally refused by NCC and an Appeal has been lodged with the Secretary of State. Additional comments have to be submitted in writing to Planning Inspectorate within 5 weeks of 9/10/2019.</p>	
12.	<p>Correspondence:</p> <p>Citizens Advice Bureau invitation to AGM/80th Birthday party 20th November 2019 12.30 at Stannington Village Hall.</p> <p>NCC Who’s Who in Local Services and copy of Parish/Town Council Charter.</p> <p>Invitation to Bailiffgate Museum ‘Watch the Birdie’ preview 8.11.2019. 2019.</p> <p>Email from Felton PC about arranging planning presentation from NCC Director of Planning– weekday evenings suggested.</p> <p>Report from Local Resident of defective streetlight on The Avenue , Swarland – No. 11NE – reported to NCC 18th October 2019.</p> <p>NCC query about verge works in front of plaque in Park Road, Swarland – response sent.</p> <p>NCC Road closures on Leamington Lane and road between Swarland and NotM for culvert works. Cllr Rixon said in relation to this that there was a problem in NotM opposite Quarry House with old spring flowing over road. Clerk to report to NCC.</p>	Clerk
13.	Requests for Next Agenda: PC Budget 20/21.	
14.	Urgent items: None.	
15.	Date of Next Meeting – 27/11/2019 SVH, No meeting in December 2019, 22/1/2020 JH, 26/2/2020 SVA, 25/3/2020 JH.	

Meeting finished at: 20.40