

# NEWTON on the MOOR & SWARLAND PARISH COUNCIL

Minutes of the meeting of the Parish Council held at 7.00pm  
on **Wednesday 27th July 2016** in the Jubilee Hall, NotM.

1.	<b>Public Question Time (Max 15 minutes in total)</b>	<b>Action</b>
	<p><u>Mrs V. Vaggs</u> – Raised the issue of the state of Old Park Road, Swarland, with water coming onto road from north end onto the road. Mrs Vaggs had previously spoken to Nigel Brannen at NCC some months ago and rang NCC again today to ask Mr Brannen to come out to see the road condition. Mrs Vaggs asked if the PC would now write to NCC – This was agreed.</p> <p>It was suggested that Northumbrian Water could be asked to see where the water is coming from – Agreed.</p>	<p>Clerk</p> <p>Clerk</p>
2.	<p><b>Present:</b> Cllr D. Francis (Chairman) Cllr G. Anderson, Cllr R. Brotherton, Cllr Mrs H. Handyside, Cllr Mrs S. Richardson, and Cllr N. Mansfield.</p> <p>The Clerk was in attendance.</p>	
3.	<p><b>Apologies</b> - Cllrs Mrs S. Stanley, G. Cunningham, R. Ryan and Ms S. Spurling.</p>	
4.	<p><b>Declarations of Interest in items on the agenda</b> Cllr Anderson Item 9 (c) – Finance.</p>	
5.	<p><b>Minutes of the meeting held on 22<sup>nd</sup> June 2016</b> – Agreed.</p>	
6.	<p><b>To consider matters arising from the meeting on 22<sup>nd</sup> June 2016.</b></p> <p><u>a. Review of Parish Boundary.</u> Cllr Francis provided an update. The formal request for a review has been sent to Northumberland County Council and a copy has been sent to Felton PC. Copies are also to be sent to other neighbouring PC's and to residents affected</p> <p><u>b. Co-Option of new Parish Councillors (two).</u> Cllr Francis advised there had been no request for a by-election so the PC can now co-opt two new Parish Cllrs. Some names have been put forward. The PC needs to discuss the matter in closed session. He asked the two gentlemen present who had expressed an interest if they had any questions and said that the PC was looking to appoint at the start of the August meeting so the new Cllrs can join the meeting straight away.</p> <p><u>c. Progress on the Annual Return and audit.</u> The Clerk advised the PC accounts had been checked over by the internal auditor and sent off to BDP (external auditors). A query had been raised by BDO and response requested by 10<sup>th</sup> August. Cllr Francis agreed to look at this with Clerk.</p> <p><u>d. Condition of southern road from Newton on the Moor to A1.</u> The Clerk advised that 'spray' patching had now been completed. Cllr Mansfield raised his concerns at the condition of the A1 junction with road to Swarland [U3049] to go to AONE.</p> <p><u>e. Speeding and safety issues on roads in Newton on the Moor</u> – In absence of Cllr Ryan, deferred to next meeting. Speed monitoring device now in place.</p> <p><u>f. Condition of Roads in Swarland</u> – In absence of Cllr Ryan, deferred to next meeting.</p> <p><u>g. Repair of bench in Newton on the Moor and brick planter in The Square, Swarland.</u> (Cllr Anderson) – Cllr Anderson has repaired brick supports of bench, just needs seat replacing. Planter to be repaired.</p>	<p>Clerk</p> <p>Cllr Francis/Clerk</p> <p>Clerk</p> <p>Cllr Anderson</p>
7.	<p><b>Requested agenda items</b></p> <p><b>a. <u>Vyner Park update (Councillor Stanley/Councillor Brotherton)</u></b></p> <p>As the new Chairman, Cllr Stanley had provided a brief update. The Vyner Park Charity Management Committee held its AGM on Wed. 13<sup>th</sup> July. Cllr Sharon Spurling elected Vice-Chair, and the three other PC members are Cllrs Gary Cunningham, Neil Mansfield and Bob Ryan. Elizabeth Hilton, John Richardson and Colette Ashby were willing to be co-opted again as Community representatives, leaving one vacancy which is about to be advertised. The team acknowledged the commitment and hard work of outgoing team members Cllrs Brotherton, Handyside and Heal.</p> <p>The general priorities for the coming year are to increase the numbers using the facilities, generate more income, and increase the number of community events. There is no shortage of ideas for the latter, but it is essential that people presenting ideas are also willing to take the lead in making them happen. A new Fireworks team will be established at or before the September meeting.</p> <p>The new Committee reviewed the practical maintenance tasks needed, some major</p>	

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	<p>(repaint the tennis courts, overhaul the bowling green and replace outside lights). Capital works are currently in progress – the safety rail between Nelson’s and the bowling green is expected to be completed in August.</p> <p>Cllr Brotherton as outgoing Chairman added that there had been a handover meeting, and actions from annual site inspection had been looked at to see who would do what. Clerk is taking over the finance side of things and Cllrs Brotherton and Handyside will provide support. The Lease between the Vyner Park Charity and the PC is in progress. Cllr Brotherton will be meeting Solicitor on 22<sup>nd</sup> August to finalise details.</p> <p>Cllr Brotherton has been in communication with Sport England who want the VPC to take over the old agreement. They are willing to waive the clause relating to ‘clawback’. The lease will need to be in place as Sport England wants a copy of it as part of the agreement. Cllr Brotherton hopes to have this completed by the September PC meeting.</p> <p><b>b.NCC request for parish’s top three highways and transport priority issues for consideration in 2017-18 Local Transport Plan Programme</b></p> <p>These were discussed and it was agreed the following items would be passed to NCC as the PC’s priorities;</p> <p>1428 - Request for road widening/realignment - B6345 between Swarland Fence and Old Swarland (from the 2016/17 priority list).</p> <p>5507 - Footway on the east side of The Avenue, Swarland from Kenmore road to park entrance (from the 2016/17 priority list).</p> <p>7495 - tractor driving 30mph got a puncture and hit telegraph pole - the village, Newton on the Moor – any matters arising from this current investigation</p> <p><b>c. Community Speedwatch Scheme (Cllr Ryan)</b> - In absence of Cllr Ryan it was agreed this item would go to the next meeting.</p> <p><b>d.Request from Swarland &amp; NotM Show Cttee regarding car parking at Vyner park and support.</b> It was agreed that the Show Committee could close the car park at Vyner Park as needed for safety reasons. Letter to go to Nelson’s.</p> <p><b>e. Agreement of application for funding via Transparency Fund (Laptop, scanner and website training)</b> – The Clerk had prepared an application for the grant. This was agreed subject to revisiting cost effectiveness of selected scanner/printer with Cllr Handyside.</p> <p><b>f. Community Action Northumberland (CAN) request for donation</b> – A sum of £50 was agreed.</p> <p><b>g. Current NCC consultations;</b></p> <p>i.Core Strategy Major Modifications to Pre-Submission Draft - Consultation on proposed changes to the pre-submission draft of the Core Strategy before it is submitted for independent examination between 15 June 2016 and 27 July 2016.</p> <p>ii. Renewable energy SPD - Consultation on a scoping document for this supplementary planning document between 15 June 2016 and 27 June 2016.</p> <p>The above were noted.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
8.	Report by County Councillor and meetings attended by Councillors – None.	
9.	<p><b>Finance</b></p> <p>a. Bank statements – Lloyds Treasurers Account £13,566.43 @ 30/6/2016 &amp; Lloyds Instant Access £16,017.27@20/6/2016– Noted.</p> <p>b. Clerk’s salary (for July 2016) £334.29 Clerk’s expenses £41.80 HM Revenues &amp; Customs PAYE (For July 2016) - £66.80 Payment to Clerk = £334.29 + £41.80 - £66.80 = £309.29 Payment to HM Revenues &amp; Customs PAYE - £ 66.80 - Agreed.</p> <p>c. Other receipts and payments:</p> <p>i)Receipts: £5.00 refund from Lloyds Bank for charge made wrongly for duplicate statement.</p>	

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	<p>ii) Payments:  Playsafety Ltd (VP Playground Inspection) - £105.00 inc VAT.  Cllr Brotherton – Reimbursement (VP) £122.70  Doves (for capital works at Vyner Park – grant funded) £681.31.  Cllr Anderson – Reimbursement for materials for Vyner Park etc – £472.41.  Ironmongery Direct (for capital works at Vyner Park – grant funded) £204.78  Donation to CAN (see item 7f above) £50.00 – all agreed.</p>	
<p><b>10.</b></p>	<p><b>Planning</b></p> <p><b>a. To report on any planning decisions made by NCC:</b>  16/ 01443/FUL Proposed new detached dwelling and associated works. Land South Of 8 Nelson Drive Swarland NE65 9JR - The Parish Council made no objections to this application but noted Northumbrian Water’s comments. - Granted 4<sup>th</sup> July 2016.</p> <p>16/00930/LBC Listed building consent for removal of an internal wall – the West Wing, Newton Hall, Road to Newton Hall, Newton on the Moor. PC had no objections. Granted Permission 8/7/2016.</p> <p>16/01808/FUL Retention of existing site hut used for construction of adjacent new dwelling, for use as garden shed. Land West of 1 Studley Drive Studley Drive Swarland NE65 9JT . No objections by PC. Granted 20/7/2016</p> <p><b>b.Applications pending decision by NCC</b>  14/02284/OUT - Residential development of detached houses with access road and turning area to enable vehicles to enter and leave onto Percy Drive in a forward facing direction. Provision of widened vehicle access to improve vehicle passing on Percy Drive. – Objections made by PC.</p> <p>15/02656/FUL – Demolition of existing indoor riding arena and outbuildings and erection of 15no residential units with associated garages and alterations to existing private access road – Land west of Swarland Equestrian Centre, Old Park Road, Swarland. – Comments made by PC</p> <p>Revocation of previous Tree Preservation Order and Notice of making a replacement Tree Preservation Order (No 04 Of 2016) by Northumberland County Council – Land at Leamington Lane, The Avenue and the Park, Swarland. – Supported by PC.</p> <p>14/03340/FUL - APPEAL TO SECRETARY OF STATE - Development of 20 houses etc - Land North of Field House, Leamington Lane, Swarland. NOTE – This application relates to land within Felton Parish – Comments made by PC on original application.</p> <p><b>c. Planning matters for Parish Council to consider</b>  16/01703/OUT Outline planning application including access with all matters reserved for up to 5 detached dwellings (amended number of dwellings and red line boundary submitted 12.7.16) Land East Of Old Hall Farm Old Swarland, Swarland NE65 9HU. Comments invited until 3<sup>rd</sup> August 2016.</p> <p>16/02333/FUL Proposed conservatory to side elevation.6 Low Chesters, Swarland NE65 9ND  Comments invited until 9th August 2016.</p>	
<p><b>11.</b></p>	<p><b>Correspondence</b>  NCC Consultation on Proposals for Alternative Household Waste Recovery Centre Opening Arrangements. County – previously circulated. Comments invited until 5<sup>th</sup> August 2016. This matter was discussed and doesn’t affect this Parish so contents just noted.  Swarland 1<sup>st</sup> School - Thank you card from children for Queens 90<sup>th</sup> birthday medals – Cllr Handyside was thanked for making the presentations to the children. Cllr Handyside said she’d had lots of positive feedback and the children were very</p>	

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	pleased with the medals.	
12.	<b>Urgent items</b> – Cllr Brotherton raised the issue of several trees in Swarland which he has noticed are in a potentially dangerous condition and he asked for this to be brought to the attention of NCC as a matter of urgency. He will send email to Clerk with details - Agreed.	Cllr Brotherton/Clerk
13.	<b>Requests for next agenda</b> i. An update on the progress of the new Wednesday Bus Service from NCC was requested.	Clerk
14.	<p><b>20.25 – At this point of the meeting it was agreed to go into Closed Session to discuss the co-option of new Parish Cllrs and the members of the public present were asked to leave.</b></p> <p>It was agreed that an advert (to be drafted by Cllr Francis) would be put in the next issue of The Column, inviting applicants to submit a short application to the Clerk by 17<sup>th</sup> August from which Cllrs would each choose two candidates privately and advise the Clerk (by Noon 22<sup>nd</sup> August). The successful candidate (s) to be invited to the August PC meeting.</p> <p>Clerk to advise Cllrs absent from this meeting of the selection procedure, and to send advert to each of the applicants.</p>	Cllr Francis/Clerk
14.	<p><b>Date of Next Meeting</b> to be held on 24<sup>th</sup> August 2016 Swarland Village Hall. Subsequent meetings; 28/9/2016 JH, 26/10/2016 SVH, 23/11/2016 JH, no meeting December 2016.</p> <p><b>Meeting finished at 20.40</b></p>	