

NEWTON on the MOOR & SWARLAND PARISH COUNCIL

DRAFT Minutes of the Annual meeting of the Parish Council held at 7.00pm
on **Wednesday 17th May 2017 at Swarland Village Hall.**

1.	Council make-up - Election of Chairman and Vice-Chairman Chairman: Cllr Greg Anderson nominated Cllr Francis which was agreed unanimously. Vice Chairman: Cllr Francis nominated Cllr Woolfrey which was agreed unanimously.	
2.	Co-Option of new Parish Councillor Cllr Francis proposed that Stephen Gallico from Newton on the Moor be co-opted to the Council. This was agreed unanimously.	
3.	Declaration of Acceptance of Office Declarations of interest to be provided to the Clerk asap and Declarations of Acceptance signed and witnessed.	Clerk
4.	Present: Cllr D. Francis (Chairman), Cllr G. Anderson, Cllr Mr D. Rixon, Cllr S.Woolfrey. The Clerk was in attendance.	
5.	Apologies – Cllr Mrs S. Stanley, Cllr N. Mansfield, Cllr S.Gallico.	
6.	Declarations of Interest in items on the agenda None.	
7.	Appointment of Committee Members and Representatives The following appointments were agreed; <ul style="list-style-type: none"> a. Vyner Park Charity Management Committee (SS,NM,SW and SG) b. Joint Cemetery Committee (GA second place deferred). c. Swarland Village Hall Representative (SW) d. Davison's Obelisk Working Party (Chairman and Vice Chairman if required). e. Swarland Village action (NM) f. Swarland 1st School (Deferred). g. Swarland Show (GA) h. Complaints Committee (GA). i. Finance Group (Chairman, SS, DR). j. Percy Wood Country Park Liaison (SS). 	
8.	Minutes of the meeting held on 26th April 2017 – These were agreed.	
9.	To consider matters arising from the meeting on 26th April 2017. <ul style="list-style-type: none"> a. <u>Speeding and safety issues on roads (including pedestrian accident on Kenmore Road).</u> The Clerk had written to the Chief Exec at NCC about the road condition and pedestrian accident (and others she was advised of by Cllr Richardson) but had had no reply from NCC. A copy of the letter had been sent to Mr Waters and the lady who had had the accident had been in touch to say she's written to NCC and will send copy to PC and she also said that some of the potholes on Kenmore Road had been repaired. With regard to the speeding in the Avenue reported at the last meeting, Cllr Francis said he still needed to follow this up. Cllr Anderson said he had noticed that speed monitoring equipment had been set up in Coast View – possibly in connection with proposed developments. 	
10.	Requested agenda items <ul style="list-style-type: none"> a. <u>Vyner Park update (Councillor Stanley)</u> - Cllr Francis said that the Vyner Park Charity was taking over the grant (originally awarded to Swarland Sports Club) , together with all the conditions that went with it. The PC has agreed in principle to this but wanted assurances from Sport England that the conditions had been satisfied. The SE solicitor has said via email that the conditions have been satisfied but they won't put this in a legal agreement. Cllr Francis said he thinks that the situation is low risk but feel uncomfortable that SE won't put it in the legal document. After a brief discussion, it was agreed that this will be passed to Cllr Gallico for his advice on the matter. b. <u>Changes at the Northumberland County Council</u> – Cllr Francis said that the new administration at NCC had put in their manifesto things of interest to the PC eg. New form of area committees with own budget and more devolved powers, to deal with planning matters. Not sure if the strategic planning committee will be dissolved as its probably still needed for large scale applications. Cllr Woolfrey suggested that when things settle down the PC could consider how it could build up a good relationship with NCC. Cllr Francis said starting point would be attending area committees. New timetable being drawn up and will be agreed on 24th May. 	Cllr Gallico.

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	<p>c. <u>Approval of documents for internal/external audit</u> – The Chairman went through Section 1 of the return for BDO (external auditors) question by question which were all answered ‘yes’. With regard to Section 2, this will be completed and sent round with the end of year accounts (circulated at the meeting). This was agreed unless Cllrs raised any objections.</p> <p>The Chairman proposed that the reserve of the PC which amounts to about £15,000 be divided with a £10,000 for Village Halls, with the remainder being kept for the PC’s general reserve. Cllr Woolfrey suggested that the remit should be widened to include Community. This was agreed. The terms of reference hadn’t been agreed yet but it will be a fund to back up grant applications etc.</p>	Clerk
11.	<p>Report by County Councillor and meetings attended by Councillors None.</p>	
12.	<p>Finance</p> <p>a. Bank statements – Lloyds Treasurers Account £10,279.35@13/4/2017 & Lloyds Instant Access £14,023.11 @31/3/2017</p> <p>b. Clerk’s salary £336.45 + Expenses £10.77 = £347.42 HM Revenues & Customs PAYE = £67.40 Payment to Clerk = £347.42 - £67.40 = £279.60</p> <p>c. Other receipts and payments: i)Receipts: None.</p> <p>ii)Payments: Parish Contribution to Cemetery being 38.84% of £4,380 = £1701.20 (Felton PC). All the above were noted/agreed. With the change in Parish Cllrs, changes are needed to Bank account signatories. It was agreed that Cllrs Rixon and Woolfrey would be additional signatories.</p>	Clerk
13	<p>Planning</p> <p>a. To report on any planning decisions made by NCC: 17/00923/OUT Outline application for erection of bungalow on land which is presently garden of Heatherstone, Kenmore Road, Swarland NE69 9JS. Parish Council objected to this application. Application withdrawn by applicant 9th May 2017.</p> <p>b.Applications pending decision by NCC 16/04557/REM Application for approval of reserved matters (appearance, scale, layout and landscaping) following approved outline planning application 15/03824/OUT (1no. dwelling with driveway and car turning area). Land to the rear of 2 Kenmore Road Swarland Morpeth Northumberland. PC made no objections.</p> <p>16/04686/RENE Installation of solar PV array and associated infrastructure. Land At North West Of Whittle Ponds Acklington Northumberland. No objections from PC.</p> <p>17/00271/FUL – Proposed new dwelling -Plot 1 Land To Rear And Side Of 4 Kenmore Road Swarland Morpeth Northumberland. Comments invited until 21st February 2017. PC made objections.</p> <p>17/00272/FUL - Proposed 1no dwelling - Plot 2 Land To The Rear And Side Of 4 Kenmore Road Swarland Morpeth Northumberland. Comments invited until 21st February 2017. PC made objections.</p> <p>17/00194/FUL - Reconfiguration of existing golf course, change of use of land to accommodate up to 216 holiday caravans, erection of leisure 'hub' building and separate golf building, and associated access and landscaping works. Land South West Of Chalets Percy Wood Golf Club And Country Retreat, Coast View, Swarland, Northumberland. PC made extensive comments and objections.</p> <p>17/00195/OUT - Outline application for the demolition of existing golf club house and associated buildings and development of up to 16 dwellings with all matters reserved apart from access. Golf Club House Percy Wood Golf Club And Country Retreat Coast View, Swarland, Morpeth, Northumberland NE65 9JW. PC made extensive comments and objections.</p>	

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	<p>17/00388/OUT Outline Application with all matters reserved - Construction of approximately 4 detached bungalows (C3 use) - Woodside 1 Coast View Swarland NE65 9JE. PC objected.</p> <p>17/00500/OUT Change of use to residential (C3 use) by erecting approximately 10 no. detached dwellings. Land South West Of The Old Tweed Mill, Springwood, Swarland. Northumberland. Comments invited until 28th March 2017.</p> <p>17/00606/DISCON Discharge of conditions 3 (landscaping), 5 (clean cover system), 6 (verification report) & 7 (surface water) of application 15/01476/VARYCO. Land North Of Swarland Equestrian Centre Old Park Road, Swarland, Northumberland.</p> <p>17/01462/FELTPO Tree Preservation Order. Fell 4 trees: T1 Oak (leaning towards house), T2 Ash (weight concerns), T3 Beech (leans towards main road), T4 Beech (leaning towards house). Re-plant with more suitable species. 3 Nile Drive Swarland Morpeth Northumberland NE65 9PQ. Comments invited until 19th May 2017.</p> <p>c. Planning matters for Parish Council to consider</p> <p>17/01398/FUL Proposed change of use from horse paddock to riding arena for personal use only Land At Leamington Lane Swarland Morpeth Northumberland. Comments invited until 18th May 2017. Note: this application is within Felton Parish. – This was discussed and Cllrs felt that the application would be supported in principle but with conditions needed.</p> <p>17/01491/OUT - Erection of a bungalow to the East of 8 Kenmore Road and a further dutch bungalow to the North East of 8 Kenmore Road - Land East And North East Of 8 Kenmore Road Swarland NE65 9JS Comments invited until 2nd June 2017.</p> <p>Cllr Rixon said that he had noticed that NCC was dealing with a lot of retrospective planning applications. Cllr Francis said this was probably in response to more resources being put into Planning enforcement. Cllr Francis said he had recently attended a training session at NCC on Freedom of Information, and this had prompted him to ask for information from NCC on pre-application negotiations in our parish since the beginning of 2015. He was surprised to be advised that there had been 21 and he had asked for additional information on 7 of these.</p>	
14.	<p>Correspondence Northumberland CAN – Publicity materials about the 'Getabout' project for accessing transport in Northumberland. Clerk to scan and circulate information.</p>	Clerk
15.	<p>Urgent items – None.</p>	Clerk
16.	<p>Requests for next agenda a. Co-option of additional Parish Councillors. The Clerk suggested that in the meantime something could be put in the next edition of the Column and this was agreed.</p>	Clerk
17.	<p>Date of Next Meeting - 28/6/2017 JH, 26/7/2017 SVH, 23/8/2017 JH, 27/9/2017 SVH</p>	

Meeting finished at 21.32