

# NEWTON on the MOOR & SWARLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held  
on **Wednesday 24<sup>th</sup> April 2019** in the Jubilee Hall, Newton on the Moor.

1.	<b>Public Question Time (Max 15 minutes in total) – None.</b>	
2.	<b>Present:</b> Cllr D. Francis, Cllr S. Woolfrey, Cllr D. Rixon, Cllrs G. Anderson, Cllr Mrs S. Stanley, Cllr Mrs K. Howard-Row, and Cllr Ms E Clark The Clerk was in attendance.	
3.	<b>Apologies:</b> Cllr A. Ferguson and Cllr N. Mansfield.	
5.	<b>Declarations of Interest in items on the agenda:</b> None.	
6.	<b>Minutes of the meeting held on 27<sup>th</sup> March 2019</b> – The Minutes were agreed as a true record and signed.	
7.	<p><b>To consider matters arising from the meeting on 27<sup>th</sup> March 2019.</b></p> <p>a. <u>Update on positioning of interactive speed monitoring sign in Swarland</u> – The Clerk has been in touch with Cllr Thorne who is happy for the funding he had agreed for one sign (£5000) to be put towards the larger package of speed calming works to be carried out around the school which includes four such signs. Cllr Thorne had agreed to contact the officer in charge of the project to progress. No further information has been received.</p> <p>b. <u>Street Map of NotM</u>– The Clerk has drafted the main part of the plan but this is still a work in progress. It is hoped to display on the roadside Jubilee Hall noticeboard – Cllr Anderson to seek permission from JH Cttee.</p> <p>c. <u>Non compliance issues arising from Cussins site development</u> – Update from Clerk. NCC planning is now actively involved with both lack of noise policy, and construction of No1. Cllrs asked for sight of the draft noise policy when it is submitted to NCC before approval.</p> <p>d. <u>Swarland Woodland TPO Issues</u> – Cllr Stanley has had no further response from Esther Ross at NCC so she will contact her immediately.</p> <p>e. <u>NCC Winter Services Leaflet</u> – Update on request to NCC to grit road due north of school. The Clerk has been in contact with County Cllr Glen Sanderson, the Portfolio Holder for Local &amp; Environmental Services at NCC, to ask if the road between NotM and Swarland Primary School could be added to the primary gritting routes for safety reasons. This request was passed to the relevant officer for re-evaluation where was decided that the road would remain as a secondary route despite local knowledge that the road is used by school buses.</p> <p>f. <u>Grade II Listed animal shelters at Percy Wood</u> – Cllr Stanley said that NCC Ecology have recommended May as being a better start date for works so works will begin anytime from the date of the PC meeting and mid May. It is the PC's understanding that the work will then go through to completion ie until the shelters are completely refurbished.</p> <p>g. <u>Standing water in Coast View, Swarland</u> – The Clerk has received a response from Graham Bucknall, NCC's Area Highways Manager (Northern) that NCC will not do any more works to the area where the ponding is because there are no drains in the area into which the water can be directed. Clerk to pass a copy of the response to the complainant.</p> <p>h. <u>Planning Application 19/00623/OUT Proposed development of 6 dwellings on Land east of Park Road, Swarland</u> – The Clerk has contacted County Cllr Thorne regarding request for Site meeting prior to decision. Cllr Thorne had rung the Chairman and confirmed no decision had been made as yet but he would keep in mind the PC's concern. Cllr Francis said that some more objections had been submitted in connection with this application including from</p>	<p>Clerk</p> <p>Cllr Anderson</p> <p>Clerk</p> <p>Clerk</p>

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	the CPRE, and also a robust & detailed objection from Archaeology at NCC.	
8.	<p><b>Requested agenda items:</b></p> <p>a. <u>Vyner Park update</u> - Cllr Stanley said the lines have been repainted on the tennis courts which look very good and an email of congratulations has been received from a group of regular users. The Annual Spring Cleanup will take place in the park on Sunday 28<sup>th</sup> April - all welcome. New wood chippings have been put down in the playground so shouldn't need replacing until financial year 2021/22. Cllr Francis thanked Bryan Stanley for his help with hedge planting at VP and Cllr Stanley said that the new trees won't now be planted until the autumn because of problems in keeping them watered and free of vegetation during the summer.</p> <p>b. <u>Review of PC Risk Assessment</u> – The PC's 2018 version of the risk assessment had been circulated with some amendments by the Clerk. (Appendix 1). This was discussed and a number of changes were suggested including amending risk levels, putting in dates for actions, and the new monthly financial summaries that are provided to PC meetings. Clerk to make the changes suggested and recirculate.</p> <p>c. <u>Condition of the north end of Kenmore Road, Swarland (unadopted)</u> – For discussion and decision on the way forward. The Chairman summarised the background to this issue and referred to the explanatory report which is on the PC website produced with input from NCC. Action on the problem of unadopted roads was put in PC's suggestions to NCC for their 2019 Local Transport Plan but has not been included in the Plan. A local resident has been in touch complaining about the state of Kenmore Road including a letter dated 1994 from NCC which stated that as soon as building work was completed in Nelson Drive and the junction with Kenmore Road made up to adoptable standard, it was NCC's intention to adopt the road and the north part of Kenmore Road, make it up to adoptable standard and adopt it. Kenmore Road from Leamington Lane to Studley Drive had been brought up to adoptable standard but had not been adopted. Clerk to ask Graham Bucknall - NCC's Area Highways Manager (Northern) – to make contact with Cllrs Woolfrey &amp; Clark with a view to having a site meeting.</p> <p>d. <u>Request for Heritage Grit Bin at the Square, Swarland.</u>- Discussion and decision on whether to purchase new bin. NCC would provide a new bin at cost of £300 but haven't provided answer on whether they would continue to empty a bin if PC bought new bin from alternative supplier. Clerk to go back to NCC and explain the PC wants to buy its own bin.</p> <p>e. <u>Annual Audit 2018/19</u> – PC auditors (PKF Littlejohn LLP) have advised that the PC <b>has been selected for intermediate review for the 2018/19 reporting year</b> as part of the required sample of those who would otherwise be subject to a basic review, unless the PC intends, and meets the eligibility criteria, to certify the smaller authority as exempt. This was discussed. Because the PC's total gross income* and total gross expenditure is below £25k it was decided that the PC would opt for exemption status.</p> <p>f. <u>WW2 Tank Turning Circles, Old Park Road</u> – request from local resident for PC to consider approaching Heritage England to protect the structures on the site. Information obtained from Heritage England previously circulated. After discussion it was considered that the Local History Society would be in a better position to take the matter forward, research it and decide whether there was merit in applying for listed status. Clerk to contact Local History group and advise original requester.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

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	<p>g. <u>PC/VPC Insurance Valuation</u> – Figures had been provided prior to the meeting but further amendments were required in VP coverage, which - whilst still maintaining public liability cover – should reduce the overall cost of the premium. It was agreed the Clerk should get confirmation of the cost and then renew the insurance for 2019/20.</p> <p>h. <u>Invitation to CAN Spring Conference</u> – Thursday 16<sup>th</sup> May, 12 Noon – 4.30 pm Breamish Hall, Powburn NE66 4HT – Decision on attendance. Cllr Francis will be attending. Cllr Rixon may be able to attend and will let Clerk know.</p> <p>i. <u>Invitation to the Bailiffgate Museum launch event for OOT project on Saturday 27 April</u> in the Jubilee Institute in Rothbury from 11.00 am to 4.00 pm.- No PC representation.</p> <p>j. <u>Annual Parish Meeting and Annual Meeting of the Parish Council</u> – 22<sup>nd</sup> May 2019 in Swarland Village Hall. Discussion and decision on any actions required beforehand. Presentations to be requested from the Cemeteries Cttee, Swarland Village Hall, Vyner Park Charity and the Jubilee Hall Cttee. Clerk to contact. Cllr Francis said that at the meeting, representatives will need to be appointed to Cttees so could Cllrs consider this beforehand.</p>	<p>Clerk</p> <p>Clerk</p>
<p>9.</p>	<p><b>Report by County Councillor and meetings attended by Councillors:</b> No reports.</p>	
<p>10.</p>	<p><b>Finance:</b></p> <p>a. For April 2019 finance information see Appendix 2. Monthly update provided to Parish Councillors for information and approval. End of Financial Year 2018/19 See Appendix 3 for information and approval. Some tweaking of final year report needed eg. £2000 from Community fund was just earmarked and not spent. If Cllrs had any queries pass to Clerk by end of week.</p> <p>b. Clerk's salary £413.11 (with pay increase and corrections) Clerks Expenses £14.10 Payment to HM Revenues &amp; Customs PAYE = £82.60 Payment to Clerk = £413.11 + £14.10 - £82.60 = £344.61</p> <p>c. Other receipts and payments: i) Receipts: HMRC VAT Claim received 25<sup>th</sup> March 2019 £2051.93. NCC Precept payment (50%) £11,350.  ii) Payments: None.</p> <p>d. Other – The North East War Memorials Project request for donation. Donation agreed for £25.00 at previous meeting (payment to be paid from 2019/20 budget). All the above were noted/agreed. An additional query was raised about the defibrillator at Vyner Park, about responsibility for replacement pads and the rechargeable battery. The Clerk confirmed that PC has not contributed in the past &amp; it was her understanding that all the PC provided was a location, electricity supply and two volunteers for training. Cllr Clark said that Hazon residents had asked if a defibrillator could be installed at Hazon and were looking to the PC to support his. Probable cost approximately £1750 including installation &amp; training – possibly from the PC's Community Fund. Hazon defibrillator to be discussed at future meeting. Clerk to contact Swarland Village Action to see if they</p>	<p>Clerk</p> <p>Clerk</p>

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	<p>would make a donation towards costs of defibrillator in Vyner Park.</p>	
<p>11.</p>	<p><b>Planning:</b></p> <p><b>a. To report on any planning decisions made by NCC:</b></p> <p><b>18/03647/FUL</b> Erection of indoor riding arena for riding of horses.   Swarland Equestrian Centre Old Park Road Swarland, Morpeth, Northumberland NE65 9HJ. Parish Council objected to application on various grounds including application outside proposed village ‘envelope’. Application GRANTED 25<sup>th</sup> March 2019.</p> <p><b>19/00650/FELTPO</b> – Tree Preservation Order Application - Replace T28 &amp; T30 – Larches (Fell) with 2 x Scots Pine Trees. 2 Dawnway Drive, Swarland, NE65 9BA. The Parish Council sis not object but asked for replanting asap. Application GRANTED 17<sup>th</sup> April 2019.</p> <p><b>b. Applications pending decision by NCC</b></p> <p><b>17/00500/OUT</b> Change of use to residential (C3 use) by erecting approximately 9 no. detached dwellings. Land South West of the Old Tweed Mill, Springwood, Swarland. Northumberland. Parish Council objected. Application considered by NCC North Area Council 22<sup>nd</sup> November 2018 but no decision notice issued as yet. S. 106 Agreement awaited from applicant (as at 18.3.2019). Cllr Rixon asked if there was any further update on this and the Clerk said she’d ask NCC.</p> <p><b>18/04479/OUT</b> - Outline application for development of 5 no. bungalows (C3 Use) with all matters reserved - Land West Of 42 Park Road, Park Road, Swarland, Northumberland. The Parish Council objected to this application on several grounds including the development being outside the village settlement boundary.</p> <p><b>19/00335/FUL</b> - Construction of No7 New dwellings at land adjacent 3 Nelson Drive Morpeth - 3 Nelson Drive Swarland Morpeth Northumberland NE65 9JR. The Parish Council objected to this application on several grounds including too high a density and mass of development, no need for additional 4+ bedroomed houses in Swarland, and effects on tree belt.</p> <p><b>19/00623/OUT</b> - Outline planning application with all matters reserved - Proposed development of 6 no. dwellings (C3 use). Land East Of Park Road Park Road Swarland Northumberland. The Parish Council has objected very strongly to this application as it outside the proposed village envelope, and would completely destroy the distinctive character of Park Road. The objection also referred to issues with the sewerage system, access safety issues etc.</p> <p><b>19/00624/OUT</b> - Outline application for development of 1 no dwellinghouse (C3 use) - all matters reserved. Land south west of Old Gardens, Park Road, Swarland, NE65 9HZ Comments invited until 19<sup>th</sup> March 2019. Parish Council objected to application for several reasons including that the proposal is in open countryside.</p> <p><b>19/00823/FUL</b> - Erection of 1 No. dwellinghouse (C3 use) plus new access - Land South West of Chesterhill Farm Leamington Lane Swarland Northumberland. The Parish Council objected to this application for several reasons including safety risks regarding the proposed new access onto</p>	<p style="text-align: center;">Clerk</p>

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	<p>Leamington Lane.</p> <p><b>c. Planning matters for Parish Council to consider</b>  <b>19/00757/FELTPO</b> - Tree preservation order application for T17 - Horse Chestnut - Fell and replace. 24 Kenmore Road Swarland NE65 9JS. Comments invited until 28th March 2019.</p> <p><b>19/00823/FUL</b> - Erection of 1 No. dwellinghouse (C3 use) plus new access - Land South West Of Chesterhill Farm, Leamington Lane, Swarland, Northumberland. Comments invited until 8th April 2019.</p> <p><b>18/04239/FUL</b> - Conversion of redundant farm buildings into 5 holiday lets, including the demolition of dilapidated steel framed barn, and erection of a new barn predominantly within the footprint of the barn to be demolished - Buildings At West Of Swarland East House Swarland. Comments invited until 22nd April 2019.</p>	
<p><b>12.</b></p>	<p><b>Correspondence:</b>          Letter from local resident complaining about delay in issuing information on impending Local Mayoral Election. This item was noted but requires no PC action.          Northumberland &amp; Newcastle Local Councillor Census April 2019 – Cllr Francis clarified this was in fact two separate items, the NALC Local Cllr Census, and the N&amp;N Soc. Survey.</p>	<p>Clerk</p>
<p><b>13.</b></p>	<p><b>Urgent items:</b>          None.</p>	
<p><b>14.</b></p>	<p><b>Requests for next agenda:</b>          Any items for the next Agenda are needed by Wednesday 15<sup>th</sup> May 2019 at the very latest.          a. Condition of roads at Hazon.</p>	<p>Clerk</p>
<p><b>15.</b></p>	<p><b>Date of Next Meeting</b> - 22/5/2019 SVH, 26/6/2019 JH, 24/7/2019 SVH, 28/8/2019 JH, 25/9/2019 SVH.</p>	

**Meeting finished at: 20:40**