

NEWTON on the MOOR & SWARLAND PARISH COUNCIL

DRAFT Minutes of the meeting of the Parish Council held at 7.00pm
on **Wednesday 22nd February 2017** in the Jubilee Hall, NotM.

1.	Public Question Time (Max 15 minutes in total)	Action
	<p>Mrs V. Vaggs – Commented on the current applications regarding Percy Wood a. The proper infrastructure is needed to alleviate drainage issues in paddock in Park Road. b. The road from North Lodge to the golf club shown on the plans as belonging to PW belongs to NCC. c. the need to widen the PW entrance to cope with manoeuvring the low loaders needed to deliver 2016 caravans. Mrs Vaggs also queried whether a proportion of affordable housing is included in the applications (See 6g below). The Chairman responded that the Parish Council's response on these applications was still being pulled together and included a range of concerns about surface water and highways.</p> <p>Mrs V. Vaggs – Raised the issue that the new house on the site of the Equestrian Centre has been given the address '2 Park Road' and she has complained about this, and been told that it was a planning requirement. She asked if the PC were involved. The Chairman responded that street naming is an NCC responsibility but they do consult, however, in this case, the PC had not been consulted.</p> <p>Mr K Walters – Complained about the damage to the hedge on the eastern border of Vyner Park which appears to have been caused by contaminated land being pushed up against the hedge and a fence being erected. Planning conditions do not appear to have been enforced by NCC. Mr Walters asked if the PC would do remedial works and charge the occupier for this. Cllr Mrs Stanley commented that this matter was also on the agenda for the next Vyner Park Charity Management Cttee meeting. The Clerk advised that this matter had been raised with NCC enforcement, and their response in October 2016 had been that '<i>It was considered not expedient to pursue this matter as the development was still in progress and once completed it is hoped that the matter will resolve itself.</i>' The PC had asked for further explanation of this and had been advised in early December that the enforcement officer would be speaking to a colleague about the planning conditions. The matter will be raised again with NCC.</p>	Clerk
2.	<p>Present: Cllr D. Francis (Chairman), Cllr G. Anderson, Cllr Mrs S. Stanley, Cllr M. Bettel, Cllr P. Lewney, Cllr G. Cunningham, Cllr R. Brotherton, Cllr Ms S. Spurling, Cllr B. Ryan, Cllr Mrs H. Handyside.</p> <p>The Clerk was in attendance.</p>	
3.	<p>Apologies – County Cllr Trevor Thorne, Cllr N. Mansfield and Cllr Mrs S. Richardson.</p>	
4.	<p>Declarations of Interest in items on the agenda Cllr Handyside – Item 10c in relation to application 17/00388/OUT.</p>	
5.	<p>Minutes of the meeting held on 25th January 2017– These were agreed after a slight amendment from Cllr Stanley clarifying booking arrangements at Vyner Park, and signed.</p>	
6.	<p>To consider matters arising from the meeting on 25th January 2017.</p> <p>a. <u>Speeding and safety issues on roads</u> – Cllr Ryan said he'd forwarded information from last meeting to NCC. Traffic calming measures will be introduced in NotM in 2017/18. Cllr Ryan has asked for prioritisation in view of numbers of incidents. A letter has also been received regarding speeding from a Coast View, Swarland resident.</p> <p>b. <u>Condition of Roads in Swarland</u> – Cllr Brotherton said he and Cllr Ryan had met with David Laux, and other officers of NCC. It was a good meeting and a clear map was provided showing NCC adopted road/owned roads which will be circulated. If NCC is the owner of a road it has a duty of care to public. NCC have no legal obligation to adopt a road even if the road is adoptable standard. The next step is to look at some test case roads and see how they can be brought up to an adoptable standard, and go back with this information to David Laux. Cllr Ryan said a Nelson Drive Resident complained about tripping on potholes in Nelson Drive but was told by NCC that they were not responsible. Cllr Ryan has been back to NCC to confirm NCC does have responsibilities and is waiting to hear back from them. Parish residents need to report problems and Cllr Ryan is drafting an article in plain English for the Column so residents can understand the situation.</p> <p>c. <u>Adoption of roads (see above).</u></p> <p>d. <u>Damaged drain, The Avenue, Swarland (Clerk)</u> – The drain and surrounding road has now been repaired.</p> <p>e. <u>Diversion from A1 re: Slip Roads – (Cllr Mansfield)</u> The Clerk has received details from Aone that both bell mouths of the two Newton on the Moor junctions are to be resurfaced and</p>	Cllr Brotherton

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	<p>the kerbs either replaced or reset depending on their condition. These works are due to take place next week, from Wednesday to Friday (March 1-3). The work will be completed during the day time but will avoid the morning and afternoon peak hours (particularly with an eye to allowing school buses to run normally). Only one junction will be worked on at any one time, during which time it will be closed, with traffic diverted to the open junction.</p> <p>At this time the programme is as follows (subject to weather conditions)</p> <ul style="list-style-type: none"> · Wednesday AM south junction closure · Wednesday PM north junction closure · Thursday (all day) south junction closure · Friday (all day) north junction closure <p>The email is to be circulated to Parish Cllrs and the information put in the PC website.</p> <p>f. <u>Budget</u> – The Chairman said he had contacted both halls who are grateful for the PC contribution and pleased to work more closely with PC on future funding needs. Cllr Francis said that the Finance Group needs to meet before the end of the financial year and before the next PC meeting to look at budget.</p> <p>g. <u>Affordable Housing</u> – The Chairman said he'd contacted Ian Stanners at NCC and have arranged to meet on 8th March to discuss next steps and how to make housing happen. Other Cllrs welcome to attend. A letter has also been received from George White's asking to speak with the PC on this issue. Need to have NCC meeting first.</p> <p>h. <u>Percy Wood Planning Applications</u> – Cllr Francis provided an update on the process so far. Two planning applications have been received. NCC have been in discussion with applicants for months but the PC had just heard of it. Cllr Ryan said he was concerned at the PC's reticence to ask for an extension for time to comment on application. The session opening up the plans to the public was well attended but he was concerned that it didn't really capture the evidence, and there is no time to have public meeting in next week. If anyone has anything additional to add to the formal PC response, please pass to Cllr Ryan.</p> <p>i. <u>Bus Service (Cllr Stanley)</u> – Cllr Stanley had spoken to the NEED driver (at the PW meeting) and he had mentioned that users had asked if bus service could be on Thursdays instead of Wednesdays or possibly both days. Clerk to contact NCC.</p> <p>j. <u>Parish Litter Pick 19th March</u> – Cllr Anderson said that this has been arranged with NCC who will provide equipment and pick up of collected waste. Cllrs suggested a poster would be a good idea.</p> <p>k. <u>Old Quarry site west of track to Newton Low Steads (from November meeting)</u> – Cllr Cunningham said he had spoken to the owner of the land and a fence had been put in place.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Cllr Brotherton.</p> <p style="text-align: right;">Cllr Francis</p> <p style="text-align: right;">Clerk</p> <p style="text-align: right;">Cllr Anderson</p>
<p>7.</p>	<p><u>Requested agenda items</u></p> <p>a. <u>Vyner Park update (Councillor Stanley/Councillor Brotherton)</u> – Cllr Mrs Stanley said that tree works are needed and 3 quotes have been obtained and circulated to Management Team. Works have also been done to the play area and a replacement hot water heater installed in the kitchen. 4Global with Action Northumberland have carried out audit of the playing field, MUGA, pavilion and showers i.e. football, rugby and hockey facilities. The report they will provide could be useful in making funding applications. The VP Management Team has been approached by a local resident to create a community orchard like the one at Lowick, under planted with wild flowers, and this idea is being explored. Northumberland Wildlife Trust and a local organic farmer have surveyed VP and said the semi-natural grassland in the park is quite rare and have suggested planting the orchard in a different area of the park. The project will probably initially be a dozen fruit trees on the most appropriate area of the field, and an online survey is being carried out at present to explore public interest and possible input. To maintain the quality of the park grassland, the field will require cutting at the right time of year, and cut grass removed. This would be expensive but would get easier in successive years. Cllr Brotherton suggested that the orchard project should include old fruit varieties and Cllr Cunningham said he had some Newton on the Moor Gooseberry plants which the project could have</p> <p>Cllr Brotherton said the lease had now been registered with the Land Registry. Vesting still to do. He is waiting for a response from Sport England.</p> <p>b. <u>Diversion from A1 re: Slip Roads – (Cllr Mansfield)</u> (Agenda error - see 6e above).</p> <p>c. <u>Review of Parish Council Risk Assessment Policy</u> – The Chairman said the risk assessment needs to be reviewed annually as part of financial probity. He asked if the finance group would look at the 2016 version and come back to next PC meeting with recommendations. Cllr Spurling offered to provide some information which will improve the policy quality. This was agreed.</p> <p>d. <u>Electoral Register review</u> – The Chairman has a copy of the current version of the register</p>	<p style="text-align: right;">Cllr Brotherton</p> <p style="text-align: right;">Clerk</p>

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	<p>dated 1/12/16. This will be circulated to Parish Councillors who are asked to treat it as confidential, check to see if there are any corrections needed and advise Clerk asap.</p> <p>e. <u>Pre-Application Protocol</u> – Email received from Mark Ketley but PC has concerns that pre-application discussions are taking place without PC knowledge eg Percy Wood applications. Reason for no pre-app consultation can be due to ‘commercial reasons’ but can this be challenged when there is no obvious need for it? It was noted that the PW applications were submitted when the park is closed and residents away. It was also noted that the PC is not advised of the advice given by NCC following pre-app consultation. Could ask for FOI response eg dates when applicants met. The Chairman said that the reasons for decisions have to be in the public domain to comply with a recent law change. It was agreed to take up the PC’s concerns about the policy and lack of transparency with Mark Ketley. Related to the issue of pre-application consultation, Cllr Stanley raised the matter of responses from Northumbrian Water on drainage matters, and thought the response on the PW caravan application was poor. She felt that the cumulative effect of large numbers of dwellings was not being considered. Cllr Spurling said she would take this matter up and Cllr Stanley, Handyside and Bettel agreed to assist.</p> <p>f. <u>Planning Enforcement</u> – An email has been received from NCC about raising the profile of planning enforcement. Parish Cllrs were concerned that the complaint about a possible breach of planning conditions in connection with the hedge to the east of VP continues, and that the soil piled up against the hedge might be contaminated. Conditions are applied when applications are approved but it is difficult to remember requirements. Clerk to take up hedge issue with NCC again.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Cllr Spurling</p> <p style="text-align: right;">Clerk</p>
<p>8.</p>	<p>Report by County Councillor and meetings attended by Councillors County Councillor Thorne had given his apologies for the meeting but sent a short update with particular reference to proposed changes to the business rating system.</p>	
<p>9.</p>	<p>Finance</p> <p>a. Bank statements – Lloyds Treasurers Account £1,821.11 & Lloyds Instant Access £14,021.29 @30/1/2017</p> <p>b. Clerk’s salary £334.29 + Expenses £8.10 = £342.49 HM Revenues & Customs PAYE = £66.80 Payment to Clerk = £342.49 - £66.80 = £275.69</p> <p>c. Other receipts and payments: i)Receipts: Jubilee Hall – Contribution to repair of Bell Tower - £2645.00</p> <p>ii)Payments: Felton Parish Council Insurance contribution for Davison’s Obelisk & War Memorial £26.23. Felton Parish Council 50% contribution to grounds maint. at Davisons Obelisk - £150.00. All the above were noted/agreed.</p>	
<p>10.</p>	<p>Planning</p> <p>a. To report on any planning decisions made by NCC: 16/01703/OUT Outline planning application including access with all matters reserved for up to 5 detached dwellings (amended number of dwellings and red line boundary submitted 12.7.16) Land East Of Old Hall Farm Old Swarland, Swarland NE65 9HU. Parish Council made objections – Application refused 25th January 2017.</p> <p>16/04160/FUL Proposed new detached dwelling on land to the rear of 8 Newton on the Moor. Land North Of 8 Newton On The Moor Newton-On-The-Moor Morpeth Northumberland NE65 9JY. PC made objections. Application withdrawn by applicants 1/2/2017.</p> <p>b.Applications pending decision by NCC 14/02284/OUT - Residential development of detached houses with access road and turning area to enable vehicles to enter and leave onto Percy Drive in a forward facing direction. Provision of widened vehicle access to improve vehicle passing on Percy Drive. – Objections made by PC.</p> <p>16/03457/BT Removal of Telephone Box Number 01670787382 ADJ Bus Shelter, The Square, Swarland, Morpeth, Northumberland. PC made objections.</p> <p>16/04129/OUT Outline planning permission with all matters reserved except for access for the construction of up to 9No residential units Land South Of Mereburn House Low Wood Swarland Northumberland. PC made objections.</p>	

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	<p>16/04570/FUL Proposed conversion of studio to provide holiday accommodation/ residential annexe for dependent relative. 11 Newton-On-The-Moor Morpeth Northumberland NE65 9JY. Objections made by Parish Council.</p> <p>16/04557/REM Application for approval of reserved matters (appearance, scale, layout and landscaping) following approved outline planning application 15/03824/OUT (1no. dwelling with driveway and car turning area). Land To The Rear Of 2 Kenmore Road Swarland Morpeth Northumberland. Comments invited until 1st February 2017.</p> <p>16/04686/RENE Installation of solar PV array and associated infrastructure. Land At North West Of Whittle Ponds Acklington Northumberland. Comments invited until 6th February 2017. No objections from PC.</p> <p>17/00070/FUL Replacement of existing bungalow and ancillary outbuildings with new cottage and garage. The Bungalow, Old Swarland, Swarland, Morpeth Northumberland NE65 9HU. Comments invited until 10th February 2017.</p> <p>17/00214/VARYCO Variation of Condition 1 (Approved Plans) of approved planning application 16/00367/REM as the openings to the north east and south west elevations have been altered and the colour of the dormer cladding and fascia, soffits and bargeboards have been changed - 1 The Paddock Swarland Morpeth Northumberland NE65 9BS. Comments invited until 21st February 2017.</p> <p>17/00271/FUL – Proposed new dwelling -Plot 1 Land To Rear And Side Of 4 Kenmore Road Swarland Morpeth Northumberland. Comments invited until 21st February 2017.</p> <p>17/00272/FUL - Proposed 1no dwelling - Plot 2 Land To The Rear And Side Of 4 Kenmore Road Swarland Morpeth Northumberland. Comments invited until 21st February 2017.</p> <p>c. Planning matters for Parish Council to consider</p> <p>17/00194/FUL - Reconfiguration of existing golf course, change of use of land to accommodate up to 216 holiday caravans, erection of leisure 'hub' building and separate golf building, and associated access and landscaping works. Land South West Of Chalets Percy Wood Golf Club And Country Retreat, Coast View, Swarland, Northumberland. PC has been given extended time to comment on this application to 2nd March 2017.</p> <p>17/00195/OUT - Outline application for the demolition of existing golf club house and associated buildings and development of up to 16 dwellings with all matters reserved apart from access. Golf Club House Percy Wood Golf Club And Country Retreat Coast View, Swarland, Morpeth, Northumberland NE65 9JW. PC has been given extended time to comment on this application to 2nd March 2017.</p> <p>17/00388/OUT Outline Application with all matters reserved - Construction of approximately 4 detached bungalows (C3 use) - Woodside 1 Coast View Swarland NE65 9JE. Comments invited until 3rd March 2017.</p> <p>Cllr Handyside drew the PC's attention to the omission of details of application 17/00388/OUT from the meeting agenda. The Clerk confirmed the details of the application had been circulated to Parish Councillors.</p> <p>With regard to application 16/04129/OUT , Cllr Stanley said a lot more information has been submitted including a flood risk assessment asking for a bigger pond.</p>	Clerk
<p>11.</p>	<p>Correspondence</p> <p>NCC Mark Ketley – Pre application consultation protocol.(previously circulated).</p> <p>Bailiffgate Museum – Thank you letter for donation made by PC.</p> <p>Alnwick Playhouse – Thank you letter for donation made by PC</p> <p>Great North Air Ambulance– Thank you letter for donation made by PC</p> <p>Bailiffgate Museum – Invitation to Chairman to opening of Harry Potter Exhibition 17th March 6.30pm.</p>	

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	<p>NCC Planning Enforcement – Publicising revamped enforcement section of NCC website pages for reporting planning breaches.</p> <p>The Journal of the Northumberland & Newcastle Society ‘City & County’ February 2017</p> <p>Morpeth Gathering – request for funding.</p> <p>HospiceCare North Northumberland – request for funding – both funding requests to be scanned and circulated to Cllrs.</p>	Clerk
12.	<p>Urgent items</p> <p>a. At the next election in 2017, this Parish Council will reduce from 12 to 10 Parish Councillors. There was a brief discussion on who was minded to stand again, and it appeared that more than four would re-stand, so the PC would be quorate.</p> <p>b. Complaint received about the bench outside the school being broken. Cllr Anderson will look at this to provide specification for repair quotes.</p> <p>c. Parish Councillors were encouraged to comment on planning applications making it clear if they objected to or supported the application, and to keep on email ‘thread’.</p>	Cllr Anderson
13.	Requests for next agenda - None.	
14.	Date of Next Meeting - 22/3/2017 SVH, 26/4/2017 JH, 17/5/2017 SVH	

Meeting finished at 20.55

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