

NEWTON on the MOOR & SWARLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held
on **Wednesday 28th November 2018 in Jubilee Hall, NotM.**

1.	Public Question Time (Max 15 minutes in total) – There were no members of the public present.	
2.	Present: Cllr D. Francis, Cllr S. Gallico, Cllr Mrs S. Stanley, Cllr G. Anderson, Cllr S. Woolfrey, Cllr N. Mansfield, Cllr A. Ferguson, Cllr E. Clark, Cllr K. Howard-Row. County Cllr Trevor Thorne was in attendance. The Clerk was in attendance.	
3.	Apologies: None	
5.	Declarations of Interest in items on the agenda: Cllr Rixon declared an interest in item 7e in connection with the NotM Pant.	
6.	Minutes of the meeting held on 24th October 2018 – There was a query from Cllr Gallico about the accuracy of Minute 8g. This was discussed and Cllr Francis proposed that the Minutes be accepted as a true record. This was agreed 4 votes to 3.	
7.	<p>To consider matters arising from the meeting on 24th October 2018:</p> <p>a. <u>Update on road markings associated with traffic calming works in NotM and positioning of interactive speed monitoring sign in Swarland</u> – The Clerk has arranged a meeting with Neil Snowden for 12th December to discuss location of interactive road sign(s) and renewal/updating of road markings in NotM.</p> <p>b. <u>Request for letter (sent by PC to local resident regarding access to Vyner Park) to be rescinded</u> – Clerk to do asap.</p> <p>c. <u>New Parish Map (Cllr Ferguson)</u> –Cllr Ferguson said he'd been exploring the possibility of having photos taken via light aircraft or drone and then stitching pictures together. Suggested taking photos when trees not in leaf for clarity for Swarland, NotM and Hazon. This is at no cost. Cllr Ferguson is planning to come to the PC next meeting with details.</p> <p>d. <u>Feedback from Highways England about whether total closure of A1 will occur</u> – Update from Clerk – Roadworks are planned on the A1 north of Ellingham in 2019/20 but no details have been provided as yet.</p> <p>e. <u>Update on PC/VPC Insurance Valuation</u> – Cllr Gallico had circulated a report which included detailed valuations of each building/item which the PC owns or has an interest in including SVH and the Obelisk. Current valuation for SVH is £300K and valuers say it should be £508K. Cllr Woolfrey said he would take this up with the SVH Trust and keep Cllr Francis & the Clerk advised. Cllr Rixon pointed out that the Pant is owned by the Baker Cresswells not the PC, so had been included in error. Felton Memorial and obelisk were included but are insured by Felton PC with recharges to our Parish, Felton and Thirston in different proportions. Clerk to pass valuation information to Felton PC and ask Clerk to confirm the two items are covered by public liability insurance. Items relating to Vyner Park will be considered at the VPC meeting on 5th December. Information needs to be checked by 12th December after which it will go to PC insurers for quote on Insurance.</p> <p>19.50 At this point Cllr Mansfield joined the meeting. It was requested that Cllr Gallico circulate copies of the Insurance Schedule held by him.</p> <p>f. <u>Further details on works needed to Jubilee Hall</u> - in connection with recent request for grant funding from the PC. Information on the prioritisation of work has been provided and circulated. Total cost will be £5727. Finance group needs to bear figures for JH and SVH when drawing up budget. PC could advance grants in advance of future financial years if necessary.</p> <p>g. <u>17/00500/OUT Change of use to residential (C3 use) by erecting approximately 9 no. detached dwellings. Land South West of the Old Tweed Mill, Springwood, Swarland – Update.</u> The Clerk confirmed that additional comments PC had been submitted to NCC. The planning application has been approved after detailed examination of drainage plans which NCC felt would reduce flooding risk. S. 106 agreement to be drawn up for affordable housing (this needs to be checked).</p> <p>h. <u>Broadband issues in Hazon and Swarland</u> – Cllr Clark had drafted an article for the December issue of the Column which included asking for names of people who are experiencing problems with Broadband so NCC can escalate this issue with OpenReach.</p> <p>i. Finance Meeting – Cllr Francis added this additional item to confirm arrangements for the finance meeting to look at the PC draft budget for 2019/20 and the presentation of accounts to be open to all Cllrs. Suggested inclusions are as upto date account balance as possible, Cllr Gallico suggested information on what expenditure was coming up in the following few months. Cllr Howard-Row suggested going over to online banking. Cllr Francis explained the PC's 'community fund'. Finance group need to have information from VPC from its meeting on 5th</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Ferguson</p> <p>Cllr Woolfrey</p> <p>Clerk</p> <p>All</p> <p>Cllr Gallico</p> <p>Clerk</p> <p>Clerk</p>

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	<p>December. Cllr Francis said it may be necessary to raise the precept in 2019/20 and if this is necessary, it needs to be done in a considered way. Finance meeting to be on Tuesday 11th December 2018 at 1.30 in the Reading Room, JH.</p>	All
8.	<p>Requested agenda items:</p> <p>a. <u>Vyner Park update</u> (Cllr Stanley) – Cllr Stanley said there had been a very successful bonfire night event which made a substantial surplus. It is now time to invoice the tennis coach for the use of the courts but after several years, due to lack of take up and people not turning up he has decided to leave but will try to find another coach for VP. Cllrs Stanley and Gallico had looked at the VP budget in October and will have a draft for the meeting on the 5th together with a proposed reserves policy.</p> <p>b. <u>Letter from NCC on availability of S106 Housing Developer Funds for Sport and Play facilities</u> now and in the future. PC is asked for suggestions for details of potential applicants. County Cllr Thorne said a good way for PC's to have an input into S. 106 agreements is to help identify if there are potential projects for S. 106 money. Cllr Gallico said the emphasis should be on making sure that S 106 agreements are asked for.</p> <p>c. <u>Trees in the parish</u> - report on NCC meeting and discussion and decision re: PC action. Cllr Stanley said the Public meeting in Swarland on 14th November had gone well and some of the findings will be used for an article in the December Column edition. Residents do not like the Woodland TPO approach as it means undergrowth and saplings are difficult to manage. Cllr Francis suggested having a 'Tree' Section on the PC website – agreed. The question was raised whether the PC should apply to NCC to have the Woodland TPO in Swarland lifted and go over to individual tree TPO's. This would take discussion with individual householders to agree. Residents would like the PC to do something but the PC isn't in the position to take responsibility for householders trees. Cllr Stanley has the details of the owner of some of the tree belt in The Avenue – letter to go to him reminding him of his responsibilities re: trees. Cllr Stanley to draft letter for Clerk to send. It was noted that although the meeting focussed on Swarland, anything the PC does applies to the whole Parish.</p> <p>d. <u>Grade II Listed animal shelters at Percy Wood</u> – progress update. Cllr Stanley summarised what had been happening regarding the shelters since 14th June. This has culminated in a meeting on 14th November with NCC Conservation Officer and Harrison Leisure. New tenders are now being sought for the work to the shelters. NCC has asked for the shelters to be covered to protect them from the elements and will be monitoring the situation.</p> <p>e. <u>Request from the Swarland Show Committee</u> to add the show tents to the PC insurance cover. (Cllr Ferguson). Cllr Gallico said for the tents to be covered by the PC insurance, they would need to be owned by the PC – the Show Cttee could also consider having their Show container covered as well. Need to decide by 12th December 2018.</p> <p>f. <u>Planning Procedure – review on how process relating to Swarland is progressing.</u> Cllrs Ferguson, Woolfrey and Stanley are trialling a joint approach to providing comments on planning applications. Cllr Ferguson said he was finding it particularly helpful to get feedback from the other two Cllrs. It was agreed to continue with this approach and review at a later stage although Cllr Francis recommended meeting sooner rather than later so any queries can be flagged up for clarification. It was agreed that the Clerk will work on basis of allowing 10 days for Cllrs to make comments, and will circulate the summarised comments before submitting the final response to NCC.</p> <p>h. <u>NCC letter about Car parking improvements and car parking charges in the County</u> – Formal consultation has now started until 7th January 2019. Cllr Francis said he thought it was important for the PC to make input especially for Alnwick, Morpeth and Alnmouth Station. The Station has two car parks each operated by different organisations and changes will start at beginning of December. Parish Cllrs to share comments by email with Clerk.</p> <p>21.03 – Cllr Francis asked for agreement to suspend standing orders so that the meeting could be completed – agreed.</p> <p>i. <u>Forthcoming NALC training courses</u> – agreement on attendance. The Clerk gave details of upcoming courses. Cllr Stanley expressed interest in attending Allotments Course (date tba) and her attendance was endorsed.</p>	<p style="text-align: center;">Cllr Stanley & Clerk</p> <p style="text-align: center;">Cllr Ferguson</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
9.	<p>Report by County Councillor and meetings attended by Councillors:</p> <p>a. <u>County Cllr Thorne</u> provided an update, and said that at the last NCC Core Strategy meeting there was mention of NotM in connection with potential commuter development and now they are looking at settlement boundaries for some of the smaller villages. Cllr Thorne said he was now on the Rural Development Committee meeting on London working on developing services in sparsely populated areas. He is also involved with the Borderland Partnership which was currently presenting its business case to border Councils, including target of achieving 100% Broadband coverage. Cllr Rixon asked about the North of Tyne combined Authority and Cllr Thorne replied that he would be writing an article for the Column. Cllr Francis asked about the</p>	

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	<p>NCC budget for 2019/20 and the implications for the Parish and Cllr Thorne said it was going to be another tough year but hopefully the following two years will be easier.</p> <p>2. <u>Cemetery Committee Meeting</u> – Cllr Anderson said the Committee had recovered its financial status over the past year so looking for £300 less contribution from NotM & S PC in 2019/20. The Remembrance Day Service on 11th November was exceptionally well attended and went very smoothly.</p>	
<p>10.</p>	<p>Finance:</p> <ul style="list-style-type: none"> a. Bank statements – Lloyds Treasurers Account £8,608.13 @23/11/2018 & Lloyds Instant Access £12,879.82 @ 23/11/2018. b. Clerk’s salary £341.00 Clerks Expenses £10.20 HM Revenues & Customs PAYE = £68.20 Payment to Clerk = £341.00 + £10.20 - £68.20 = £283.00 c. Other receipts and payments: <ul style="list-style-type: none"> i)Receipts: £0.55 interest Lloyds Bank (included in LIA figure at (a) above) ii)Payments: NCC Grass cutting at Vyner park (from Vyner Park grant) £1358.36 inc VAT. MKM B.S. (Alnwick) Ltd sharp sand (from Vyner Park grant) £47.99 inc VAT. Felton Parish Council cemeteries contribution 2018/18 and insurance for Column and War Memorial - £1725.72. All the above were agreed. d. Other – None. <p>Discussed need for two bank accounts (as interest on second account was minimal) and it was agreed that Clerk should close the Instant Access account and transfer it to the Treasurers account.</p>	<p>Clerk</p>
<p>11.</p>	<p>Planning:</p> <ul style="list-style-type: none"> a. To report on any planning decisions made by NCC: <p>18/02730/FUL Proposed erection of 2 dormered bungalows - Land West Of 36 Park Road, Park Road, Swarland Northumberland. The Parish Council objected to this application with a range of reasons including concerns that if this and any further developments are permitted, it will result in another line of housing, with development up to the treeline. Application GRANTED 19th November 2018.</p> <p>18/03077/FUL - 5 Studley Drive, Swarland, NE65 9JT - Demolition and rebuild of domestic garages. Additional information submitted. PC objected to the application as it required the felling of a tree. Application GRANTED 2nd November 2018.</p> <p>18/03139/VARYCO Newton Hall, Potting Sheds, Road to Newton Hall, Newton on the Moor - Variation of Condition 2 (Approved Plans) pursuant to planning permission 15/02546/FUL to allow amendments to proposed garage block to increase size to create three double garages to create a provision for six vehicles. The Parish Council had no objections. Application GRANTED 19th November 2018.</p> <p>18/03235/FELTPO To allow construction of a surface water sewer that forms part of the development of housing under planning consent 18/02250/FUL connecting the SUDS depression to the watercourse, details of which have already been agreed with the LLFA - Land Parcels South West Of Liseswood, Old Park Road, Swarland, Northumberland. The Parish Council raised concerns about the need to fell a large number of trees. Application GRANTED 23rd October 2018.</p> <p>18/03305/FUL Proposed addition of timber and double glazed garden room - 5 Studley Drive, Swarland, Northumberland, NE65 9JT. Application GRANTED 12th November 2018.</p> <p>18/03485/FELTPO 24 Kenmore Road Swarland Morpeth Northumberland NE65 9JS - TPO - Fell - T1 Sycamore T3 Sycamore T8 Horse Chestnut T18 Horse Chestnut. Fell all to near ground level and replace. Safety risk Prune - T4 Horse Chestnut Crown thin 10%. Alleviate shading. Prune out deadwood. T6 - Hornbeam. Remove 2 lower most branches to maintain public footpath T7 - Horse Chestnut Crown thin 10% alleviate shading and prune out deadwood T9 - Lime Remove epicormic growth to 3m above ground level. Maintain public footpath T12 - Horse Chestnut Remove deadwood, crossing branches and crown lift to 5m T13 - Lime Remove</p> 	<p>Clerk</p>

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	<p>epicormis growth 3m above ground level. Maintain public footpath T14 - Holly - Trim back branches over footpath. Enable 3 m clearance T16 - Lime - Trim back branches over footpath. Enable 3 m clearance T17 - Prune back branch back after previous branch failure tear just above 1st secondary branch. Application GRANTED 26th October 2018.</p> <p>b. Applications pending decision by NCC 18/03538/FUL Oak Dene Grange, Longframlington – Proposed Agricultural Building. Parish Council had no objections.</p> <p>17/00500/OUT Change of use to residential (C3 use) by erecting approximately 9 no. detached dwellings. Land South West of the Old Tweed Mill, Springwood, Swarland. Northumberland. Parish Council objected. Application considered by NCC North Area Council 22nd November 2018.</p> <p>18/02272/FELTPO – Ashlea, Newton-On-The-Moor, Morpeth Northumberland NE65 9JY - Tree Preservation Order: Fell 1No. Mature Ash Tree. Parish Council objected until fully completed application submitted.</p> <p>18/03647/FUL Erection of indoor riding arena for riding of horses. Swarland Equestrian Centre Old Park Road Swarland, Morpeth, Northumberland NE65 9HJ. Parish Council objected to application on various grounds including application outside proposed village 'envelope'.</p> <p>18/03750/PRUTPO - Tree preservation order application for tree 1 & 2 Horse chestnut remove one large branch from each three. 4 Low Chesters. The Parish Council had no objections to this application.</p> <p>c. Planning matters for Parish Council to consider 18/03762/VARYCO – Variation of condition 2 (approved plans) pursuant to planning permission 17/01978/FUL to reduce the size and height of the house slightly and move the footprint of the house approx. 5 metres closer to the road. Submission of details for conditions 7 (landscaping) and 8 (refuse storage). Middle Chesters, Leamington Lane, Swarland. Comments invited until 19th November 2018. Application amended/additional information provided and comments invited until 3rd December 2018.</p> <p>18/03818/FUL Proposed Rear Extension and enlarged front dormer windows. 18 Park Road Swarland NE65 9JD. Comments invited until 22nd November 2018.</p> <p>18/03159/FUL - Land Adjacent To Ryan Leigh Newton-On-The-Moor Morpeth Northumberland - Construction of a single detached dwelling with freestanding garage on land south of Ryan Leigh. Comments invited until 4th December 2018. Parish Cllrs referred to the numbers of trees on this site that contribute to soundproofing from A1, and also the impact of a three storey elevation and the scale of the building. Cllr Rixon emphasised how important it was to get planning concerns raised. It was agreed that NCC Planners need to be consistent and restrict development to a 2 storey dwelling (max).</p> <p>21.29 Councillor Mansfield left the meeting. Parish Cllrs asked for the Clerk to contact NCC immediately to ask for a Tree Protection Order on the site to protect the trees before, during and after development.</p>	Clerk
12.	<p>Correspondence: NCC Request for Parish Precept 2019/20 by Friday 25th January 2019. Invitation to 'The Importance of Access to Toilets' Workshop 10th December 2018. Barnardo's letter requesting that PC display poster and leaflets for host recruitment. 2nd Letter from NCC on Indicative Council Tax Base 2019/20. NALC Notes from recent NCC Conference. NALC training event 'To Tweet or not to tweet' 1st December 2018. NALC information clarifying the legality of PC confidential minutes. Great North Air Ambulance and CAN have sent thank you letters for PC donations in October.</p>	Clerk
13.	<p>Urgent items: None.</p>	
14.	<p>Requests for next agenda: Any items for the next Agenda are needed by Wednesday 16th January 2019.</p>	Clerk
15.	<p>Date of Next Meeting - No meeting in December, 23/1/2019 SVH, 27/2/2019 JH, 27/3/2019 SVH, 24/4/2019 JH.</p>	

Meeting finished at: 21.33