

NEWTON on the MOOR & SWARLAND PARISH COUNCIL

DRAFT 2 Minutes of the meeting of the Parish Council held at 7.00pm
on **Wednesday 22nd November 2017 at Swarland Village Hall.**

1.	<p>Present: Cllr D. Francis (Chairman), Cllr G. Anderson, Cllr Mr D. Rixon, Cllr S.Woolfrey, Cllr Mrs S. Stanley, Cllr S.Gallico, Cllr R. Ryan, Cllr N. Mansfield. The Clerk was in attendance.</p>	
2.	<p>Apologies: Cllr I. Jones.</p>	
3.	<p>Declarations of Interest in items on the agenda: Cllr Woolfrey re: Swarland Village Hall (item 6e). Cllr Anderson re: Jubilee Hall (item 6e).</p>	
4.	<p>Minutes of the meeting held on 25th October 2017– Cllr Gallico raised concerns with the minutes of 25th October and 27th September, that the minutes did not fully record the discussions on flashing speed signs and the proposed traffic calming measures. It was agreed that the minutes of 25th October be agreed subject to Cllr Gallico’s concerns. The minutes of 27th September had already been agreed as a true record.</p>	
5.	<p>To consider matters arising from the meeting on 25th October 2017.</p> <p>a. <u>Advice requested from County Councillor Thorne on the use of ‘saved policies’ in considering planning applications</u> – The Clerk advised that an emailed response had been received from Cllr Thorne but this did not include a copy of the correspondence that Cllr Thorne was thought to have received from Mark Ketley. After discussion, the PC decided to leave the matter for the time being.</p> <p>b. <u>Pictures of Parish Cllrs for website</u> – It was agreed that Cllrs (except Cllrs Rixon & Woolfrey) would send photos of themselves to the Clerk by 15th December.</p> <p>c. <u>Response from Highways England (HE) on possible improvements to A1 signage in Parish</u> – A response had been received from Peter Spencer, Improvements Asset Manager with HE, who said HE have been working with Northumbria Police in preparing statements in preparation for H.M. Coroners Hearing, and they await any recommendations that may be made, and will take appropriate action following this. Mr Spencer also said that HE is aware of the proposals to expand the Percy Wood Holiday Park, and say that if the plans are approved there is likely to be a condition placed on the developer to improve the A1 junctions in the Parish. In the meantime, HE are investigating options to make further signing and marking enhancements to the A1 Guyzance crossroads with a view to making a bid for future funding. Clerk to check with Coroner when Hearing is to take place and to ask for Coroner to advise PC of outcome. Clerk also to update the local resident who raised the matter.</p> <p>d. <u>Repair of the Name Wall in The Square (Cllr Woolfrey)</u> – Cllr Woolfrey said unfortunately the volunteer who was to do the work had had to withdraw due to ill health. However, builder Nigel Carr had offered to do the wall repairs, and repair the stone planter outside the 1st School for less than £200 which the PC agreed. Ken Walters will do the colouring of the names on the wall when the weather improves.</p> <p>e. <u>Sport England and Vyner Park (Cllr Gallico - papers already circulated)</u> – Cllr Gallico said that after sending the briefing on this to the PC, he had received further documents from Sport England which have changed the position. A new document from the senior grants manager said that SE would not enforce any of the clawback provisions. Cllr Gallico said he would redo the briefing on this. Cllr Francis thanked Cllr Gallico for his work and suggested it would probably be useful for Cllrs Francis and Stanley to meet with him to give some background on the situation. To go on agenda for January meeting.</p> <p>f. <u>Estimate for works to Bus Shelter opposite Cook & Barker, NotM</u> – Cllr Anderson estimated that £100 materials would be needed for repairs that he and Cllr Francis have volunteered to do to the shelter. The PC agreed this in principal to carry out the work.</p> <p>g. <u>Update on Bus Service in Parish</u> – A further update had been received from NCC that NEED would not now accept Concessionary bus passes on the Wednesday service they provide. Also, the commercial service would no longer be operating on Wednesdays. Residents wishing to use the NEED service would have to register beforehand. Information is on the PC website. Item to go in next issue of the Column, and update to be provided on the NEED service at the January meeting. Clerk to contact NCC to see if NCC would pay a subsidy for the Wednesday service.</p>	<p>All</p> <p>Clerk</p> <p>Cllr Woolfrey</p> <p>Cllr Gallico</p> <p>Cllr Francis/Cllr Anderson</p> <p>Clerk</p>

NEWTON on the MOOR & SWARLAND PARISH COUNCIL

<p>6.</p>	<p>Requested agenda items</p> <p>a. <u>Vyner Park update</u> (Councillor Stanley) – Cllr Stanley said that the VPC had been successful with its Community Chest application and would receive 75% of the cost of 2 sets of goal posts. The balance would be paid from the surplus from the Bonfire Night takings. Currently VPC looking at ways of controlling dog fouling in the park, possibly by providing additional bins. The Annual Bonfire Night celebration was very successful, and Cllr Stanley thanked everyone who had been involved. Cllr Gallico has agreed to taking over the role of Treasurer for the Charity and he said that the profit for the evening was just under £1500. Cllr Stanley said that there needs to be an agreement on the way of handling the VP account held by the PC. Cllr Francis said that VP is slightly different to the SVH which is also PC owned in that the PC is the sole trustee for the VPC. Cllr Stanley said this will be looked at, at the next VPC Management team meeting.</p> <p>b. <u>Decision on provision of solar powered speed monitoring flashing signs</u> (Cllr Gallico). Cllr Thorne has indicated that he may be able to make a donation from his fund towards buying one or possibly two flashing speed signs. Cllr Gallico said he thought it was a matter of urgency to pursue this because of vehicles speeding. Cllr Ryan said that he'd met with NCC after accidents, to look at options, and came up with the traffic calming measures to be installed in NotM, he felt that rumble strips were as good or better than flashing signs at reducing speeds. Cllrs said also that NCC was talking about a 'bulk buy' scheme for flashing speed signs that would bring the costs down, and Cllr Rixon said that the PC needs to look at other areas of the Parish as well. Cllr Francis said the traffic calming measures are in 2017/18 budget so presumably will need to be completed by 31st March 2018. Signs advertising the formal consultation process have just been put up. It was agreed the Clerk would contact NCC to say the PC was interested in principle with the 'bulk buy' scheme, to formally ask Cllr Thorne if he would pay for signs in the current year or 2018/19, and to ask Highways if they have a date for the traffic calming works going in.</p> <p>c. <u>Policy for agreeing dispensations in declarations of interest - Policy to be agreed.</u> (Cllr Francis) – A draft policy had been circulated by Cllr Francis, and some additions had been suggested by the Clerk;</p> <ol style="list-style-type: none"> 1. That the formal record of the dispensations be maintained with the hard copy record of PC Minutes. 2. If a dispensation is granted, the Cllr may remain in the room where the meeting considering the business is being held. 3. Any Cllr who has been granted a dispensation must declare the nature & existence of the dispensation before the commencement of any business to which it relates. <p>It was agreed the document would be adopted with these amendments.</p> <p>d. <u>Purchase of Christmas Trees for The Square and Jubilee Hall</u> (Clerk) – The Forestry Commission had agreed to provide the Christmas trees for the Square and Jubilee Hall for £70.00 inc VAT. This was agreed.</p> <p>e. <u>Items for 2018/19 Parish Council Budget and precept</u> – Cllr Francis said that the VPC would agree its 'ask' at its meeting on 5th December, and the PC will finalise its budget and precept at its meeting in January 2018. SVH has indicated that it needs its annual grant from the PC in 2018/19 but no formal request has been received from the Jubilee Hall Cttee. Cllr Gallico said that he had noticed that repairs are needed to the JH walls. It was agreed that if the JH needs more than its 'normal' grant, good prior warning is needed by the PC ie before the January meeting.</p> <p>It was agreed that the Clerk would arrange a meeting asap of the PC Finance Group to discuss the budget/precept (Cllrs Francis, Stanley, Rixon and Woolfrey + Clerk).</p> <p>f. <u>Invitation to NCC Hadston Area 1 Local Services Liaison meeting 28 November at 6p.m. Could PC confirm whether it still wishes for this to go ahead.</u> – Cllr Francis said he thought it was a good idea w to have local cluster groups but the area covered by this group was too large, and that the Local Services subject matter was too narrow. Clerk to advise NCC that PC won't be at meeting on 28th and won't be attending subsequent meetings but would support meetings which covered a more local area, and a wider range of services.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>7.</p>	<p>Report by County Councillor and meetings attended by Councillors</p> <p><u>Planning site visits for Percy Wood applications 17/00194/FUL and 17/00195/OUT</u> – Cllrs Rixon, Woolfrey and Ryan had attended the site meetings on Monday 20th November. County Cllr Thorne was also there. Cllr Ryan said he thought they had managed to get over the concern of the PC regarding drainage. He felt that the County Cllrs there had read the material sent to them by the PC, and in consequence they asked some good questions. Highways had said they thought that Leamington Lane between the school and Percy Wood was too narrow and needed passing places. Highways England had put in an objection as they felt the roads are not up to standard and have asked that the decision on permission be</p>	

NEWTON on the MOOR & SWARLAND PARISH COUNCIL

	<p>delayed to 12th December. Subsequently, both plans have been withdrawn from the NCC planning meeting on 23rd November. Cllr Ryan said that Highways England have engaged a consultant to assess the applications for them, and he recommended Cllrs look at this letter. Also at meeting was a query about the culvert which appears to go under houses. House owners responsible for repairs according to NW. NW say that waste water gets from A to B, but have no evidence eg camera surveys, of how this happens or condition of pipes. Cllrs mentioned the HE comments about safety on A1 – would this be a reason to object to all housing applications in Swarland? Clerk to ask HE to keep PC informed, and ask whether this affects any other developments in the Parish.</p> <p>Can applicants/NW confirm pipe running across Mr Postolowsky's land exists? Cllr Gallico said from his experience that some water authority records don't go back very far and don't show old pipes and drains. Up to the applicant to prove it. Over the December break, Cllr Francis asked the PC to share information by email, and that a meeting would be arranged if necessary.</p> <p>21.12 – At this point of the meeting Cllr Francis asked the PC to suspend the standing order regarding the time of meetings to allow the completion of this meeting – agreed.</p>	Clerk
<p>8.</p>	<p>Finance</p> <p>a. Bank statements – Lloyds Treasurers Account £10,559.45@18/10/2017 & Lloyds Instant Access £14,026.69 @11/9/2017 (included £1.81 quarterly interest).</p> <p>b. Clerk's salary £341 + Expenses £36.05 = £377.05 HM Revenues & Customs PAYE = £68.20* Payment to Clerk = £377.05 - £68.20 = £308.85*</p> <p>c. Other receipts and payments:</p> <p>i)Receipts: None.</p> <p>ii)Payments:</p> <p>Royal British Legion* – Two wreaths for Remembrance Day £60.00- Reimbursement to Jan Anderson for dog poop bags and spray bought for Vyner Park (from VP grant) - £21.92 Reimbursement to Cllr Anderson for water heater bought for Vyner Park (from VP grant) £112.79 inc VAT. Reimbursement to Jan Anderson for Freeola website domain name bought for Vyner Park (from VP grant) - £20.39. Caretech Systems Ltd for electrical work in the Pavilion kitchen (from VP grant) £99.60 inc VAT. Repayment to nPower for Vyner Park (from VP grant) £1499.74. Clerk request to attend risk management workshop held by Zurich (PC insurers) 31.1.2018 – Cost £30.00* All the above marked * were agreed. It was agreed the VPC Chairman (Cllr Stanley) and the Clerk would determine after the meeting which bank account would meet the VP bills. In the absence of sufficient signatories for the VP Bank account (Issue raised by HSBC 2/11/2017) Cllr Stanley and the Clerk agreed that the above payments would be made on behalf of VP from the VP monies held in the PC account.</p> <p>d. Other - Northumberland Theatre Company request for funding – After discussion not agreed.</p>	Clerk
<p>9.</p>	<p>Planning</p> <p>a. To report on any planning decisions made by NCC:</p> <p>17/03283/OUT Outline application for the erection of a bungalow to the east of 8 Kenmore Road and a further bungalow with rooms in the roof void to the North East of 8 Kenmore Road with all matters reserved. Land East And North East Of 8 Kenmore Road Swarland Northumberland. Parish Council had no objections, but raised concerns about surface water drainage. Application GRANTED 7th November 2017.</p> <p>17/03242/FUL Replacement of the existing bungalow and ancillary out buildings with new cottage and garage. - The Bungalow, Old Swarland, Swarland, Morpeth, Northumberland NE65 9HU. Application GRANTED 9th November 2017.</p> <p>17/02866/FELTPO Tree Preservation Order. Fell T1 Sycamore. Replant with an Alder. 24 Kenmore Road Swarland Morpeth Northumberland NE65 9JS. Parish Councillors made no objections to this application. Application WITHDRAWN by applicant 21.11.2017.</p>	

NEWTON on the MOOR & SWARLAND PARISH COUNCIL

	<p>b. Applications pending decision by NCC</p> <p>17/00194/FUL - Reconfiguration of existing golf course, change of use of land to accommodate up to 216 holiday caravans, erection of leisure 'hub' building and separate golf building, and associated access and landscaping works. Land South West Of Chalets Percy Wood Golf Club and Country Retreat, Coast View, Swarland, Northumberland. PC made extensive comments and objections. Further consultation on changes since original application made and further comments made. Date of Planning meeting to be advised.</p> <p>17/00195/OUT - Outline application for the demolition of existing golf club house and associated buildings and development of up to 16 dwellings with all matters reserved apart from access. Golf Club House Percy Wood Golf Club and Country Retreat Coast View, Swarland, Morpeth, Northumberland NE65 9JW. PC made extensive comments and objections. Further consultation on changes since original application made and further comments made. Date of Planning meeting to be advised</p> <p>17/00500/OUT Change of use to residential (C3 use) by erecting approximately 10 no. detached dwellings. Land South West Of The Old Tweed Mill, Springwood, Swarland. Northumberland. Parish Council objected.</p> <p>17/00606/DISCON Discharge of conditions 3 (landscaping), 5 (clean cover system), 6 (verification report) & 7 (surface water) of application 15/01476/VARYCO. Land North Of Swarland Equestrian Centre Old Park Road, Swarland, Northumberland. Parish Council objected to discharge of conditions 5 and 6.</p> <p>17/02492/OUT Outline permission for change of use of land for the development of a small holiday chalet site to include approximately 7 pitches plus a site manager's chalet - Land North West Of Shortlaw, Alnwick Northumberland . Parish Council strongly objected on grounds of road safety.</p> <p>17/03436/VARYCO Application for removal of conditions 10 (temporary approval) of planning permission 16/00762/VERYCO so the temporary permission is made permanent. - Poultry Farm, Atheys Moor, Longframlington NE65 8EG. This application is not in NotM& S parish. PC asked for decision to be postponed for a year.</p> <p>17/03676/OUT Erection of approximately 4 detached bungalows (C3 use). Woodside 1 Coast View Swarland NE65 9JE. The Parish Council made strong objections to this application on a range of issues including road safety, drainage and inaccuracy of the application plans. – Cllr Francis said there was now a revised plan on the NCC planning portal. Parish Cllrs were unhappy that Flooding Authority comments not taken into consideration, and other issues with the way the application had been processed. It was agreed an email would be sent by Clerk urgently to Director of Planning, Cllr Gordon Castle, Cllr Trevor Thorne and cc'd to planning officer handling case, drawing attention to the Flooding Authority objections, the potential need to demolish No 1 Coast View, and doubts about reasoning for decision to be made at officer level.</p> <p>c. Planning matters for Parish Council to consider</p> <p>17/04145/FUL Proposed porch - 4 Studley Drive, Swarland, Northumberland, NE65 9JT Comments invited until 7th December 2017.</p> <p>17/04160/FUL Proposed new detached dwelling on land to the rear of 8 Newton on the Moor - Land North Of 8 Newton On The Moor Newton-On-The-Moor, Morpeth, Northumberland, NE65 9JY. Comments invited until 8th December 2017. Cllr Rixon pointed out that this application was in a conservation area. Cllrs were concerned at the narrowness of the access to the site for fire engines to attend. It was agreed that the Clerk would forward the comments made on the last application to this site to Cllrs.</p>	Clerk
10.	<p>Correspondence</p> <p>NCC Invitation (2nd) to site visits for applications 17/00194/FUL and 17/00195/OUT re:Percy Wood Golf Club and Country Retreat 20th November 2017. Northumberland CAN – Receipt and thanks for donation. NCC invitation to North Northumberland Local Area Council, Thursday 23 November from 3pm, Jubilee Centre, Spittal. (Planning matters only). Great North Air Ambulance – Thanks for donation.</p>	Clerk

NEWTON on the MOOR & SWARLAND PARISH COUNCIL

11.	Urgent items – Cllr Stanley said there was a broken footpath sign opposite the Golf Club.	Clerk
12.	Requests for next agenda a. Sport England and Vyner Park (from item 5e above). b. Review of NEED Wednesday shopping bus service (from item 5g above). c. Examination of the process followed	Clerk
13.	Date of Next Meeting - No meeting in December 2017, 24/1/2018 JH, 28/2/2018 SVH, 28/3/2018 JH, 25/4/2018 SVH.	

Meeting finished at 22.00pm

DRAFT 2