

# NEWTON on the MOOR & SWARLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held  
on **Wednesday 23<sup>rd</sup> January 2019 in Swarland Village Hall.**

1.	<b>Public Question Time (Max 15 minutes in total)</b> – There were no members of the public present.	
2.	<b>Present:</b> Cllr D. Francis, Cllr Mrs S. Stanley, Cllr S. Woolfrey, Cllr N. Mansfield, Cllr A. Ferguson, Cllr E. Clark, Cllr D. Rixon. The Clerk was in attendance.	
3.	<b>Apologies:</b> Cllrs G. Anderson and K. Howard-Row.	
5.	<b>Declarations of Interest in items on the agenda:</b>	
6.	<b>Minutes of the meeting held on 28<sup>th</sup> November 2018</b> – The Minutes were agreed as a true record and signed.	
7.	<p><b>To consider matters arising from the meeting on 28<sup>th</sup> November 2018:</b></p> <p>a. <u>Update on road markings</u> associated with traffic calming works in NotM and positioning of interactive speed monitoring sign in Swarland – Update from Clerk who met with Neil Snowden, Principal Programme Officer for technical Services at NCC on 3<sup>rd</sup> December and showed him round the Parish. Had looked at renewing road markings around Cook and Barker ‘Triangle’ in NotM, and new 20mph road markings. In addition Neil had suggested a ‘Beware pedestrians’ sign on road between Blue House and NotM which Cllrs agreed PC would ask for. Also looked at position for new interactive road sign and Neil had agreed that location on the Avenue south of the school would be best location if only one sign were to be provided, however four are planned as part of road safety works package around school. It could be that Cllr Thorne might contribute his grant towards this project. Neil said he would chase up about road markings and would contact Cllr Thorne about sign and would advise Clerk of outcome but no further response received. Clerk to chase up.</p> <p>b. <u>New Parish Map – Progress update.</u> Cllr Ferguson said that the idea of using a drone for a birds eye map of the Parish can’t be pursued because restrictions on drone heights mean the scale won’t be good enough to show individual dwellings. It was agreed the Clerk would ask NCC Planning for map the same as the one for NotM already provided with a view to making the maps available centrally for visitors/deliveries in the area.</p> <p>c. <u>Grade II Listed animal shelters at Percy Wood</u> – progress update. Cllr Stanley said Harrisons have advised her that contractors have been appointed to carry out works to the animal shelters but won’t be able to start work until April. Shelters have not been covered due to bats roosting in cracks between stones.</p> <p>d. <u>Update on PC/VPC Insurance Valuation</u> – update from Clerk. Zurich has been asked for a revised quote based on additional valuations provided by valuer. Cllr Ferguson said that regarding the play area at VP, the main item is valued at £25K which might attract grants if replacement needed. Until now, play area has just had public liability insurance. Cllr Ferguson as VPC treasurer has discussed this with Cllr Stanley (as VP Chairman) and is looking carefully at the valuations provided for VP. He will be circulating an email on the requirements for VP for further revised valuations from Zurich and this is to be discussed at the next VPC meeting on March. PC/VPC property is all covered by public liability insurance. The valuation carried out found that only SVH was under insured which has been dealt with so other matters are arguably less urgent.</p> <p>e. <u>Broadband issues in Hazon and Swarland</u> – Cllr Clark provided an update. She had received only two responses to the item in the Column which she has passed to John Cooper at iNorthumberland. The problems are a combination of drop outs and slow speed in both Swarland and NotM (as experienced by Cllr Rixon). Cllr Clark suggested she could produce a further item in the Feb edition of the Column possibly with feedback from John Cooper – this was agreed.</p> <p><b>19.23 At this point Cllr Woolfrey joined the meeting.</b> Cllr Ferguson gave some technical background on the possible reasons for the broadband problems. Cllrs Woolfrey and Rixon to send details of the problems they have experienced to Cllr Clark.</p> <p>f. <u>Information from Highways England about works to A1 including improved bus stops</u> – An email has been circulated from HE on planned works. Cllr Francis suggested that the pedestrian safety aspect should be considered including the need for central reservations large enough for buses as this had been the reason given by Arriva for not providing a bus service in the Parish. Cllr Francis will draft a letter to HE and circulate it for comments before sending.</p>	<p>Clerk</p> <p>Cllr Clark</p> <p>Cllrs Woolfrey &amp; Rixon</p> <p>Cllr Francis</p>

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	<p>g. <u>NCC Consultation on cost recovery for road closures for events</u> – The Clerk confirmed the PC’s response had been submitted before the deadline but no feedback has been provided. Cllr Francis said he had attended the NALC County Committee where concerns were raised about these proposals being introduced at the 11<sup>th</sup> hour, with little or no information provided on the costs potentially involved. It is expected that this will be raised at the NCC/PC Liaison meeting.</p>	
<p><b>8.</b></p>	<p><b>Requested agenda items:</b></p> <p>a. (i) <u>Vyner Park update</u> Cllr Stanley said that Cussins are still using the Vyner Park car park which is causing a problem when the car park is busy. On 11<sup>th</sup> January Cllr Stanley and the Clerk met with the Site Manager and were told the site’s own car park would be completed by 18<sup>th</sup> January at the latest but VP is still being used. However, Cussins have offered to do some works to improve the VP car park but these should have been done on 22<sup>nd</sup> January and haven’t happened. Community rep David Blackshaw has resigned and advertisements are out to invite a replacement, and this will go in the Column. David has said he will continue with landscaping management and will be financing the hedge tidying and planting to be done in February. Cllr Francis referred to the Freedom of Information request received by the PC for the VPC accounts and asked if these were on the VPC website. The Clerk confirmed that the information was on the VPC website and the annual return had been made to the Charity Commission. It was agreed the information held by Cllrs relating to Nelsons was commercially sensitive and therefore did not have to be disclosed under FOI. The Clerk is to make a simple response to the enquirer acknowledging and thanking them for their comments.</p> <p>(ii) Further request for letter (sent by PC 6/6/2009 to Kenmore Road resident regarding prevention of access to Vyner Park across burn) to be rescinded – Decision to be taken on action to be taken. Letter is to go to all Kenmore Road residents backing onto VP which will supersede letter sent in 2009 to be drafted by Cllr Stanley as Chairman of the VPC and circulated to the VPC team. Letter will also go to Cussins about withdrawing suggestion for footpath to new Cussins development. Clerk to send email to resident raising this query that matter has been passed to the VPC and they will be in touch in the near future.</p> <p>(iii) Complaints from Swarland residents about mud on road arising from Cussins development. Cllr Stanley said that there has been mud on Old Park Road again this week also that car parking of contractors connected with the development, parking in the Vyner Park car park. Planning conditions imposed by NCC have not been complied with. These matters are to be followed up by the Clerk.</p> <p>b. <u>Appointment of Parish Cllr rep to VPC Management Cttee</u> following resignation of Cllr Gallico. The Management team of the VPC requires four Parish Councillors and upto four community members. The nomination of Cllr Anderson was discussed but this could clash with his role as Park Steward. In consequence Cllr Mansfield volunteered and it was agreed he would be the fourth PC rep.</p> <p>c. <u>Parish Council Budget 2019/20</u> – Discussion and agreement including decision on Precept for 2019/20. (See Finance Papers attached as Appendix 1). Most of the Parish Council had met on 11<sup>th</sup> December to consider the PC budget for 2019/20 and also to look at how PC finance information might be presented at PC meetings to give fuller and more transparent information. Since then Cllr Clark had put in a great deal of effort to help the Clerk with this, and to simplify the way in which the finance data was recorded in the future. It was suggested that the VP entry should be badged as ‘Vyner Park Grant’ and that it should be made clearer what the Community fund was – both agreed. There was a query about the figures for insurance and the Clerk explained that the review of the insurance was still in progress so final figures for 2019/20 and the current year were not finalised. It was agreed to accept the forecast figures, and the draft budget and that precept requirement for 2019/20 would be £22,700. Clerk to advise NCC of precept.</p> <p>d. <u>Parish Council Tree Safety Initiative</u></p> <p>(i) Complaints from Swarland residents that work has been done to the protected tree belt in Swarland for which no planning application has been submitted – Brush has been cleared together with suckers from trees which technically would require a TPO planning application as this is protected by a Woodland Cover Order. Because of the unpopularity of the Woodland TPO covering this area of Swarland, Esther Ross in NCC Planning is to ask if the TPO arrangements can be changed so the same conditions as applied in a building conservation area could be applied, this allows self seeded trees under 10cm diam. to be removed without formal permission from NCC. As this is still in progress, it seems inappropriate to take this complaint further.</p> <p>(ii) 18/02272/FELTPO – Felling of tree update, discussion and agreement on way forward. This</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

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	<p>application for a TPO was in the NotM conservation area and was withdrawn by the applicant in December 2018 but the tree was cut down on 14<sup>th</sup> January 2019. The Clerk had checked this with NCC and read out the response she had received. Officers from NCC had visited but did not feel the tree in question needed protection and had taken the earlier notification as the 6 week notice that is required to cut down a tree in a conservation area. In view of the vulnerability of trees in conservation areas, Cllrs decided to investigate which trees were TPO's in NotM, and then to look at the possibility of asking for further TPO's for trees which were of particular significance. Clerk to ask NCC for list of TPO's trees in NotM, and also to be advised if any notifications for felling are received by NCC.</p> <p>(iii) Pursuance of TPO for site of Ryan Leigh, Newton on the Moor. Discussion and agreement on way forward. This issue arose in consequence of planning application 18/03159/FUL where the PC had identified the need to protect the trees on the site. Clerk to check that TPO request has been submitted to NCC and chase this up.</p> <p>e. <u>Eshott Airfield</u> – email from Thirston PC asking if any residents in this Parish have experienced any impact from extended flying hours/altered flight paths etc – In addition an email has been received from a resident in Old Swarland who has noticed a problem. It was agreed that an item should be put in the Column asking for comments to go to the Thirston Clerk with copies to our PC Clerk. Resident to be advised to contact Thirston PC.</p> <p>f. <u>NCC Local Plan</u> - Advance warning has been received that comments on the 'Publication Draft' of the Northumberland Local Plan will be invited during a six week period between 30 January 2019 and 13 March 2019 - This was noted.</p> <p>g. <u>Complaints from Swarland residents about unauthorised shooting on Golf Course</u> – Cllr Stanley has contacted Harrisons @ Percy Wood who have not given permission for shooting, and residents should refer this to the Police. It was agreed that an item would be put in The Column.</p> <p>h. <u>Complaint about accumulations of rubbish at depot in Hazon</u> – Cllr Clark wrote to Purvis's on 4<sup>th</sup> January and although no response has been received, there are signs that some action has been taken such as white goods being removed. It was agreed that the situation would be monitored for a couple of weeks then followed up by Cllr Clark if necessary.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Clark</p>
<p><b>9.</b></p>	<p><b>Report by County Councillor and meetings attended by Councillors:</b> Nothing received from Cllr Thorne.</p>	
<p><b>10.</b></p>	<p><b>Finance:</b></p> <p>a. For finance information see Appendix 1. It was agreed that finance information was to be provided in this format and detail to each monthly PC meeting.</p> <p>b. Clerk's salary £682.01 (for December 2018 and January 2019)          Clerks Expenses £5.95          Payment to HM Revenues &amp; Customs PAYE = £136.40          Payment to Clerk = £682.01 + £5.95 - £136.40 = £551.56 – Agreed.</p> <p>c. Other receipts and payments:          i) Receipts: £0.55 interest Lloyds Bank (included in LIA figure at (a) above)          £123.00 Refunded by NCC for Parish Cemetery Double Charge Issue 2018/19.</p> <p>ii) Payments: Information Commissioners officer (ICO) Data protection fee £35.00 (paid by direct debit).</p> <p>d. Other: Request for funding from the Bailiffgate Museum, Alnwick. £40.00 was agreed.</p> <p>The Clerk advised that a formal letter was needed to close the 'reserve' PC Lloyds account even though funds had been transferred to the remaining account. She will arrange for letter to go.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>Clerk 11.</b></p>	<p><b>Planning:</b></p> <p>a. <b>To report on any planning decisions made by NCC:</b>  <b>18/02272/FELTPO</b> – Ashlea, Newton-On-The-Moor, Morpeth Northumberland NE65 9JY - Tree Preservation Order: Fell 1No. Mature Ash Tree. Parish Council objected until fully completed application submitted. Application WITHDRAWN by applicant 12<sup>th</sup> December 2018.</p> <p><b>18/02730/FUL</b> Proposed erection of 2 dormered bungalows - Land West Of 36 Park Road, Park Road, Swarland Northumberland. The Parish Council objected to this application with a range of reasons including concerns that if this and any further developments are permitted, it will result in another line of housing, with development up to the treeline. Application GRANTED</p>	

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19<sup>th</sup> November 2018.

**18/03750/PRUTPO** - Tree preservation order application for tree 1 & 2 Horse chestnut remove one large branch from each three. 4 Low Chesters. The Parish Council had no objections to this application. Application PERMITTED 12<sup>th</sup> December 2018.

**18/03818/FUL** Proposed Rear Extension and enlarged front dormer windows. 18 Park Road Swarland NE65 9JD. No objections made by Parish Council. Application GRANTED 21<sup>st</sup> December 2018.

**18/03485/FELTPO** 24 Kenmore Road Swarland Morpeth Northumberland NE65 9JS - TPO - Fell - T1 Sycamore T3 Sycamore T8 Horse Chestnut T18 Horse Chestnut. Fell all to near ground level and replace. Safety risk Prune - T4 Horse Chestnut Crown thin 10%. Alleviate shading. Prune out deadwood. T6 - Hornbeam. Remove 2 lower most branches to maintain public footpath T7 - Horse Chestnut Crown thin 10% alleviate shading and prune out deadwood T9 - Lime Remove epicormic growth to 3m above ground level. Maintain public footpath T12 - Horse Chestnut Remove deadwood, crossing branches and crown lift to 5m T13 - Lime Remove epicormic growth 3m above ground level. Maintain public footpath T14 - Holly - Trim back branches over footpath. Enable 3 m clearance T16 - Lime - Trim back branches over footpath. Enable 3 m clearance T17 - Prune back branch back after previous branch failure tear just above 1st secondary branch. Application GRANTED 26<sup>th</sup> November 2018.

**18/03762/VARYCO** – Variation of condition 2 (approved plans) pursuant to planning permission 17/01978/FUL to reduce the size and height of the house slightly and move the footprint of the house approx. 5 metres closer to the road. Submission of details for conditions 7 (landscaping) and 8 (refuse storage). Middle Chesters, Leamington Lane, Swarland. The Parish Council made various comments. Application PERMITTED 20<sup>th</sup> December 2018.

## **b. Applications pending decision by NCC**

**18/03538/FUL** Oak Dene Grange, Longframlington – Proposed Agricultural Building. Parish Council had no objections.

**17/00500/OUT** Change of use to residential (C3 use) by erecting approximately 9 no. detached dwellings. Land South West of the Old Tweed Mill, Springwood, Swarland. Northumberland. Parish Council objected. Application considered by NCC North Area Council 22<sup>nd</sup> November 2018.

**18/03647/FUL** Erection of indoor riding arena for riding of horses. | Swarland Equestrian Centre Old Park Road Swarland, Morpeth, Northumberland NE65 9HJ. Parish Council objected to application on various grounds including application outside proposed village 'envelope'. Notification has been received from NCC – since the PC agenda was issued - that this is to go to officers to decide. Parish Cllrs were concerned that application is for Private use so STP 1 referred to in the officers report will not be satisfied.

Clerk

**18/03159/FUL** - Land Adjacent To Ryan Leigh Newton-On-The-Moor Morpeth Northumberland - Construction of a single detached dwelling with freestanding garage on land south of Ryan Leigh. The Parish Council welcomed the proposed reduction from two to one residences of this application, but objected to the application because the new proposal was for a three-storey dwelling which will be more obtrusive from the adjacent street and Conservation Area.

**18/04250/FUL** - Side/Rear extension, detached garage and new access. 3 Studley Drive Swarland NE65 9JT. The Parish Council had no objections.

## **c. Planning matters for Parish Council to consider**

**Planning Application 18/04445/ADE** - Advertisement consent for erection of 3 totem signs and 4 sales flags - Land North And South Of Lislewood Old Park Road Swarland Northumberland. Comments invited until 28th January 2019.

**19/00047/FELTPO** - Woodlands 1 Kenmore Road Swarland NE65 9JS - T1 - Oak - Reduce crown by 1-2m, T2 - Oak - Remove deadwood and prune out damaged branches, T3 - Oak - Prune out "hazard beam" and prune east branch, T4 - Oak - Reduce tree by 1m, T5 - Oak - Reduce tree to 5m above ground level and lateral spread to 2m from main stem, T6 - Larch - Fell and replace with Scots Pine, T7 - Oak - Crown lift and reduce remaining lower limbs, T8 -

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	<p>Oak - Remove damaged branching and dead wood, T9 - Oak - Reduce limb over land and remove deadwood, T10 - Scots Pine - Remove deadwood greater and remediation of storm damage. Comments invited until 1<sup>st</sup> February 2019.</p> <p><b>18/04499/FUL</b> - Land South Of Quarry House C106 Newton On The Moor Newton-On-The-Moor NE65 9JZ Proposed conversion of the derelict and dilapidated outbuilding into a 2No bedroom dwelling. Raise height of eaves and roof structure to outbuilding by approximately 1m and construction of detached single garage to rear. Comments invited until 1<sup>st</sup> February 2019.</p> <p><b>19/00108/FUL</b> - Demolish existing garage and construct new garage, attached to house with bedroom and en-suite above. 8 Studley Drive Swarland Morpeth Northumberland NE65 9JT. Comments invited until 6th February 2019.</p> <p><b>18/04479/OUT</b> - Land West Of 42 Park Road Park Road Swarland Outline application for development of 5 no. bungalows (C3 Use) with all matters reserved. Comments invited until 11th February 2019. The Clerk advised the PC that this application had just been received after the agenda was issued.</p>	
12.	<p><b>Correspondence:</b> Freedom of Information Request for End of Year accounts for Vyner Park Charity for 2016/17 and 2017/18 – information sent 9<sup>th</sup> January 2019. See item 8a(1) above.</p>	
13.	<p><b>Urgent items:</b> 18/02250/FUL – A complaint has been received from residents that house No1 of the new Cussins development currently being built to the east of Lislewood is much closer to the property boundary than shown on the plan, and that it is higher than it should be. The Clerk advised that this has been referred to NCC Planning enforcement who have acknowledged the matter. Clerk to advise the residents concerned.</p>	Clerk
14.	<p><b>Requests for next agenda:</b> Any items for the next Agenda are needed by Wednesday 20<sup>th</sup> February 2019.</p>	
15.	<p><b>Date of Next Meeting</b> - 27/2/2019 JH, 27/3/2019 SVH, 24/4/2019 JH.</p>	

**Meeting finished at: 20.51**