

# NEWTON on the MOOR & SWARLAND PARISH COUNCIL

**DRAFT 2** Minutes of the meeting of the Parish Council held at 7.00pm  
on **Wednesday 24<sup>th</sup> January in the Jubilee Hall, NotM.**

1.	<p><b>Public Question Time (Max 15 minutes in total)</b>  <u>John Cowen</u> - Mr Cowen expressed his concern at the proposals to introduce 20mph speed limit in NotM as there had been no history of collisions with pedestrians or cyclists in the village. Mr Cowen referred to the DFT Circular 1/2013 which suggested that the proposal for a 20 mph limit was not an appropriate solution to the traffic issues in the village, although NCC had quoted this Circular to him as the rationale for the proposals. Parish Cllrs had not seen the circular so could not comment. Proposed traffic calming ignores risk from cars parked around the pant. He said he felt residents didn't support the proposed works and asked what the PC intended to do about the parking problem. In response Cllr Francis gave history of the situation. PC asked NCC for suggestions to address traffic issues. NCC sent two proposals which were consulted on via the Column which goes to every house in the Parish. There were four letters of support and one against so the PC supported proposal and asked for rumble strips and speed limit reduction. Cllr Ryan said there had been at least two accidents and more near misses. Speed monitoring has also been done but only one speeding vehicle however, he felt the 30mph limit was too fast for the village road conditions. There had also been 34 names on a petition presented to ask for traffic calming. Residents didn't want double yellow lines in the village, vehicle presence helps encourage speed reduction. A balance is needed between safety and enforcement and the presence of the new speed limit was expected to act as a deterrent. Cllr Ryan said he didn't foresee the speed restrictions being enforced. Mr Cowen said he thought the noise level from the rumble strips would be high. PC has also discussed the installation of flashing signs and if the new works doesn't tackle problem, may need to revisit. The Clerk confirmed that she had confirmation that the works are to be completed in the current financial year. Cllr Gallico said he thought it would be a good idea for volunteers to monitor vehicle speeds. Cllr Anderson said this would have to be arranged via Police as volunteers needed to be trained for role.</p>	
2.	<p><b>Present:</b> Cllr D. Francis (Chairman), Cllr G. Anderson, Cllr Mr D. Rixon, Cllr S.Woolfrey, Cllr Mrs S. Stanley, Cllr S.Gallico, Cllr R. Ryan, Cllr N. Mansfield, Cllr I. Jones.  The Clerk was in attendance.</p>	
3.	<p><b>Apologies:</b> None.</p>	
4.	<p><b>Declarations of Interest in items on the agenda:</b>  Cllr Woolfrey re: Swarland Village Hall (item 7a).  Cllr Anderson re: Jubilee Hall (item 7a).  Cllr Jones re: Planning application 17/03982/FUL (Section 9b).</p>	
5.	<p><b>Minutes of the meeting held on 22<sup>nd</sup> November 2017</b> – These were agreed and signed as a true record.</p>	
6.	<p><b>To consider matters arising from the meeting on 22<sup>nd</sup> November 2017</b>  a. <u>Possible Improvements to A1 signage in Parish update (Clerk)</u>. – Clerk reported back that she had contacted the Coroners office and the date for the inquest into the April 2017 A1 fatality had not yet been set. Coroner's Office agreed to advise PC of inquest outcome.  b. <u>Bus Service funding update (Clerk)</u> – At the time of the meeting no response had been received from Jan Chisholm at NCC about funding availability for Wednesday bus. Clerk to pursue.  c. <u>Speed Monitoring signs update (Clerk)</u>. – The Clerk reported that she had tried to contact Cllr Thorne several times by email and phone and not been able to get a response. Clerk to write formal letter to Cllr Thorne to ask if he would contribute funding for flashing sign.  d. <u>Repair of the Name Wall in The Square (Cllr Woolfrey)</u> – Cllr Woolfrey said he'd spoken to the builder who has agreed to do the wall and will remind him again.  e. <u>Sport England and Vyner Park (Cllr Gallico - papers already circulated)</u> – Cllr Francis said he, Cllr Stanley and Cllr Gallico were planning to meet so Cllr Gallico could be briefed on background particularly the gap between closure of Sports Club and PC taking over Vyner Park.  f. <u>Expressions of interest in provision of mains gas installation in Swarland</u> – The Clerk advised that following the item in the Column inviting expressions of interest at the suggested costs, only two households had expressed an interest.</p>	<p>Clerk  Clerk  Cllr Woolfrey  Cllr Francis, Stanley and Gallico</p>

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7.	<p><b>Requested agenda items</b></p> <p>a. <u>Parish Council Budget 2018/19 including Vyner Park update, letter from Jubilee Hall Committee requesting financial/other assistance from PC for works needed to the Jubilee Hall, and decision on PC precept.</u> – Cllr Francis asked if there were any questions about the Vyner Park Charity budget ask of £7125. He asked Cllr Gallico about the reserves that VPC holds. Cllr Gallico responded the Bank account was around £9K but £3K of this was a grant for goal posts and around £4K was earmarked for repair of the tennis courts and MUGA leaving approximately £2k as reserve. It was pointed out that the ‘ask’ from the VPC was effectively about £1000 less than in 2017/18 as it did not include payment of site Insurance. Cllr Gallico said VPC should be establishing a reserve and had included this in the first draft of the budget but it had been removed to reduce ‘ask’. If there is a disaster at VP, the VPC would need to approach the PC for help. Cllr Francis said that the PC’s reserve was there for Vyner Park, the Jubilee Hall and for Swarland Village Hall. Cllr Francis explained that the PC Finance Group had met early in December 2017 and the draft Budget was the recommendation from that group, although the figures for the grants to Swarland Village Hall and the Jubilee Hall should be £2000 and £1600 respectively. Cllr Gallico asked about the figures for VAT. Clerk said she was preparing a claim to go in and expected refund by the end of March 2018. Cllr Gallico said he thought VAT claim should go in annually. Clerk said that the Swarland Local History Group had declined the offer of a grant from the PC in the current financial year so the expected PC outturn for the current year could be reduced by £1000. The draft budget proposes a precept request of £19,500 which Cllr Francis said was less than inflation. There was a suggestion that as there were more homes in the Parish, that the precept per household would be less. After discussion it was agreed that the precept request to NCC would be the same as in 2017/18 ie £19,000. Clerk to advise NCC. Agreed Budget 2018/19 (with above amendments) is shown at Appendix A. Clerk to advise Swarland Village Hall and the Jubilee Hall Committees of the grant they will receive in 2018/19.</p> <p>b. <u>NALC Surveys: Cromer Survey – Support for better funding for services for permanent residents in areas with a high proportion of second/holiday homes. Closing date 7/2/2-18 and Park Homes consultation to NALC by 26<sup>th</sup> January 2018.</u> – Cllr Francis said Re: Cromer survey, that it doesn’t include caravans. In our Parish we have holiday makers in caravans who make demands on services but most don’t make a financial contribution to the Parish or NCC. Only a handful pay Council Tax. Can take this opportunity to make this point in response to survey. Agreed Cllr Francis and Clerk would compile response using statistics provided by NCC. Re: Park Homes consultation Cllr Francis explained this survey only related to caravan sites open for 12 months/year so doesn’t apply to our Parish.</p> <p>c. <u>Problems with NCC planning</u> – Cllr Ryan suggested that two Cllrs could lead on this issue. Cllr Francis suggested that Cllr Ryan lead on this matter and this was agreed. Issues to be covered include;</p> <ul style="list-style-type: none"> <li>• Wrong or missing information on planning applications.</li> <li>• Lack of transparency with pre-application process.</li> <li>• Parish being excluded on Section 106 (planning gain) discussions &amp; agreements.</li> <li>• Apparent pre-determination with pre-application process.</li> <li>• Officers not applying standards still extant from Alnwick District Local Plan.</li> </ul> <p>d. <u>Resurfacing of Allerburn Lea, Alnwick and current situation regarding resurfacing of roads in Swarland/Pedestrian accident.(Cllrs Woolfrey/Gallico).</u> – Cllrs had noticed that residential street, Allerburn Lea, in Alnwick had been resurfaced after NCC told this PC that side roads were the lowest priority. There has been some patching in Kenmore Road in Swarland where many roads are owned by NCC but not adopted. Cllr Woolfrey described how local resident Ken Walters had written to the Gazette about ‘Pothole 74’ and got some potholes filled albeit badly. It was agreed that Cllr Ryan with Cllr Woolfrey would re-open dialogue with NCC on this issue.</p> <p>e. <u>NCC Pharmacy Needs Assessment (PNA) Consultation – Closing date Monday 29th January 2018.</u> – Cllr Woolfrey said this was a survey on rural pharmacy services and health needs in the face of talks about putting more services in pharmacies. Cllr Woolfrey had prepared a draft response with professional input. It was agreed Clerk would submit this response asap.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Francis/ Clerk</p> <p>Cllr Ryan</p> <p>Cllrs Ryan/ Woolfrey</p> <p>Clerk</p>
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	<p>f. <u>NCC VCS Consultation on the future funding for support services for the Voluntary and Community sector. This will inform the Council's budget process for 2019/20 8<sup>th</sup> January - 2<sup>nd</sup> March 2018.</u> – The consultation was noted and it was agreed that the PC would encourage the three charities in the Parish to respond if appropriate(Swarland Village Hall, Jubilee Hall and Vyner Park Charity).</p> <p>g. <u>Cussins Homes Ltd proposals for old Swarland Equestrian Site development.</u> -</p> <p>h. Impact and implementation of the General Data Protection Regulation (GDPR) coming in to force 25 May 2018 – Cussin's CEO and the Planning Director have met with the PC and explained that they are looking to purchase the old Equestrian Centre site which already had planning permission. They have had preliminary discussions with NCC planners for 26 properties, and have arranged a drop in session on 31<sup>st</sup> January in Nelson's advertised via leaflets delivered to homes in Swarland. Cllr Francis suggested responding to Cussin's before the public meeting. Issues include drainage, retaining as many trees as possible, keeping &amp; integrating green space more aesthetically in the development, and pointing out that Swarland is not a sustainable community. Cllr Francis agreed to draft response and circulate for comment and also suggested that PC should ask for more affordable housing in proposal – agreed.</p>	<p style="text-align: center;">Cllrs Woolfrey/Anderson &amp; Stanley</p> <p style="text-align: center;">Cllr Francis</p>
<p style="text-align: center;"><b>8.</b></p>	<p><b>Report by County Councillor and meetings attended by Councillors Cemeteries Committee</b> – This was attended by Cllrs Anderson and Mansfield in November. Issues had been raised about Remembrance Day. Problems with parking around the war memorial and rubbish removal. Income from cemetery had dropped off towards the end of the year so funding request for 2018/19 will be the same as 2017/18. The Cemetery is running well and there have been several compliments received.</p> <p><b>Flooding in Coast View</b> – Cllrs Ryan and Woolfrey had met with James Hitching from NCC. Surface water from driving range appears to be coming across Mr Postolovski's land into resident's garden. James Hitching said he will try to secure funding to explore the old culvert which runs to Westdyke.</p>	
<p style="text-align: center;"><b>9.</b></p>	<p><b>Finance</b></p> <p>a. Bank statements – Lloyds Treasurers Account £5,091.16@11/12/2017 &amp; Lloyds Instant Access £14,028.44 @11/12/2017 (included £1.75 quarterly interest).</p> <p>b. Clerk's salary £682.01 + Expenses £18.45 = £700.45 NB: The payment for the Clerk and PAYE is for Dec. 2017 and January 2018. HM Revenues &amp; Customs PAYE = £136.52 Payment to Clerk = £700.45 - £136.52 = £563.93</p> <p>c. Other receipts and payments: i)Receipts: None. ii)Payments: Felton PC – Insurance contribution War Memorial &amp; Davison's Obelisk - £26.22 Information Commissioners Office – Data protection Fee £35.00 (Direct Debit 28/2/2018).</p> <p>d. Other - Bailliffgate Museum, Alnwick request for donation – The sum of £30 was agreed if possible for the Out of Town Museum project. All the above were agreed.</p>	<p style="text-align: center;">Clerk</p>
<p style="text-align: center;"><b>10.</b></p>	<p><b>Planning</b></p> <p>a. <b>To report on any planning decisions made by NCC:</b></p> <p>17/00194/FUL - Reconfiguration of existing golf course, change of use of land to accommodate up to 216 holiday caravans, erection of leisure 'hub' building and separate golf building, and associated access and landscaping works. Land South West Of Chalets Percy Wood Golf Club and Country Retreat, Coast View, Swarland, Northumberland. PC made extensive comments and objections. Further consultation on changes since original application made and further comments made. Application WITHDRAWN by applicant 20 December 2017.</p> <p>17/00195/OUT - Outline application for the demolition of existing golf club house and associated buildings and development of up to 16 dwellings with all matters reserved apart from access. Golf Club House Percy Wood Golf Club and Country Retreat Coast View, Swarland, Morpeth, Northumberland NE65 9JW. PC made extensive comments and objections. Further consultation on changes since original application made and further comments made. Application WITHDRAWN by applicant 20 December 2017.</p> <p>17/00606/DISCON Discharge of conditions 3 (landscaping), 5 (clean cover system), 6</p>	

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	<p>(verification report) &amp; 7 (surface water) of application 15/01476/VARYCO. Land North Of Swarland Equestrian Centre Old Park Road, Swarland, Northumberland. Parish Council objected to discharge of conditions 5 and 6. Application given partial CONSENT/Partial REFUSAL 6<sup>th</sup> November 2017.</p> <p>17/02492/OUT Outline permission for change of use of land for the development of a small holiday chalet site to include approximately 7 pitches plus a site manager's chalet - Land North West Of Shortlaw, Alnwick Northumberland . Parish Council strongly objected on grounds of road safety. Application REFUSED 5<sup>th</sup> January 2018.</p> <p>17/02866/FELTPO Tree Preservation Order. Fell T1 Sycamore. Replant with an Alder. 24 Kenmore Road Swarland Morpeth Northumberland NE65 9JS. Comments invited until 1st November 2017. Application WITHDRAWN 21<sup>st</sup> November 2017.</p> <p>17/03436/VARYCO Application for removal of conditions 10 (temporary approval) of planning permission 16/00762/VARYCO so the temporary permission is made permanent. - Poultry Farm, Atheys Moor, Longframlington NE65 8EG. This application is not in NotM&amp;S parish. PC asked for decision to be postponed for a year. Application PERMITTED 20<sup>th</sup> December 2017.</p> <p>17/03676/OUT Erection of approximately 4 detached bungalows (C3 use). Woodside 1 Coast View Swarland NE65 9JE. Parish Council made detailed objections. GRANTED permission 28 December 2017.</p> <p>17/04145 Proposed Porch. 4 Studley Drive, Swarland, Northumberland, NE65 9JT. Application GRANTED 13<sup>th</sup> December 2017.</p> <p><b>b. Applications pending decision by NCC</b></p> <p>17/00500/OUT Change of use to residential (C3 use) by erecting approximately 10 no. detached dwellings. Land South West of the Old Tweed Mill, Springwood, Swarland. Northumberland. Parish Council objected. Cllr Woolfrey had attended the site visit on 22<sup>nd</sup> January and hopefully got across the PC's concerns with drainage into the culvert and the unknown nature of where this goes and the condition of the culvert.</p> <p>17/03982/FUL - Proposed new detached dwelling - Land West Of 38 Park Road, Park Road Swarland, Northumberland. The Parish Council objected to this application for several reasons mainly relating to the location of the proposed construction.</p> <p>17/04160/FUL Proposed new detached dwelling on land to the rear of 8 Newton on the Moor - Land North Of 8 Newton On The Moor Newton-On-The-Moor, Morpeth, Northumberland, NE65 9JY. Cllr Rixon pointed out that this application was in a conservation area. Cllrs were concerned at the narrowness of the access to the site for fire engines to attend. Parish Council made objections. Cllr Rixon asked about the current situation regarding this application – Decision from NCC still awaited.</p> <p><b>c. Planning matters for Parish Council to consider</b></p> <p>18/00023/FUL Construction of proposed porch. 2 Douglas Crescent, Swarland, Morpeth, Northumberland NE65 9JB. Comments invited until 2nd February 2018.</p> <p>18/00075/FELTPO Tree Preservation Order - T1 Oak - remove hazardous limb; T2 Ash - Fell; T3 Horse Chestnut - Fell . 4 The Orchard, Swarland, Northumberland NE65 9NB. Comments invited until 6th February 2018.</p>	
11.	<p><b>Correspondence:</b></p> <p>Northumberland CAN – Receipt and thanks for donation. NCC invitation to North Northumberland Local Area Council, Thursday 25 November. NCC – Planning training available (Four dates and venues).- Cllr Gallico to attend.</p>	
12.	<p><b>Urgent items:</b> Cllr Stanley suggested that with change of ownership of Percy Wood she introduce herself to Harrisons Leisure as she was the PC's PW liaison – Agreed.</p>	Cllr Stanley
13.	<p><b>Requests for next agenda:</b> – None.</p>	
14.	<p><b>Date of Next Meeting</b> - 28/2/2018 SVH, 28/3/2018 JH, 25/4/2018 SVH.</p>	

Meeting finished at 20.55.

NEWTON ON THE MOOR AND SWARLAND PARISH COUNCIL - Agreed at meeting 24-1-2018

FINANCIAL POSITION AS AT 31.11.2017

	BUDGET	As at	Expected out- turn	DRAFT	NOTES
	2017/18	30-11-17	at 31-3-2018	2018-19	
<b>INCOME:</b>					
Refund from Vyner Park	0.00	0.00	0.00	950.00	For insurance.
VAT Refunds	0.00	0.00	3,551.94	0.00	Claim to be submitted
Precept	19,000.00	19,000.00	19,000.00	19,000.00	Agreed at Meeting
Interest received	0.00	3.58	5.00	5.00	Estimated out-turn.
SVA (Column)	187.50	187.50	187.50	187.50	
Miscellaneous	0.00	114.32	114.32	0.00	Repayment from NCC regarding cemeteries.
	19,187.50	19,305.40	22,858.76	20,142.50	
<b>EXPENDITURE:</b>					
PC Insurance	1,210.00	1,200.55	1,200.55	1,400.00	Also covers Vyner Park insurance.
Audit Fee (BDO)	100.00	200.00	200.00	0.00	£0 unless over £25,000 income
Clerks salary	4,100.00	2,729.73	4,093.73	4,100.00	
Clerks expenses	400.00	142.78	222.78	400.00	
Donations	250.00	160.00	250.00	250.00	
Subscriptions	240.00	237.11	237.11	250.00	NALC and N'land & Newcastle Soc.
IT Provision	180.00	180.00	180.00	180.00	Provider has confirmed figure.
SVH Grant	1,900.00	1,900.00	1,900.00	2,000.00	
Newsletter	500.00	250.00	375.00	375.00	Costs £62.50 (exc VAT ) each edition.
Jubilee Hall Grant	0.00	0.00	0.00	1,600.00	No grant paid in 2017/18 as double paid 2016/17.
Davisons Obelisk	160.00	0.00	160.00	160.00	
Cemetery & War memori	1,750.00	1,701.20	1,701.20	1,701.20	
The Square	150.00	58.33	258.33	100.00	For Christmas trees Square & JH.Wall repairs.
New Projects	1,000.00	0.00	0.00	1,000.00	Parish Plan and Local History projects
VAT	0.00	743.54	743.54	0.00	
Vyner park	7,140.00	5,398.65	7,140.00	7,125.00	Figure for 2018-19 provided by VPCMC. Please note that this is a maximum, to be reviewed when rental income to VP becomes clearer.
	19,080.00	14,901.89	18,662.24	20,641.20	
Bank Account			7,043.80		
Uncashed cheques	1141	42.31			
	1140	70.00			
	1139	1499.74			
	1138	112.79			
	1137	60.00			
	1135	68.2			
	1134	99.6			
		1952.64	1952.64		
Adjusted Bank account			5,091.16		
Reserve @ 11/9/17			14,026.69		

NB: Figures in shaded boxes are estimated