

**NEWTON ON THE MOOR & SWARLAND PARISH COUNCIL**

Minutes of the electronic Annual Parish Council Meeting held  
on **Wednesday 27th May 2020** at 7.00pm online via **ZOOM**: <https://zoom.us/join>

**NOTE: Due to the current Coronavirus Emergency – the normal Annual Parish Meeting has been postponed.**

<b>1.</b>	<b>Public Question Time (Max 15 minutes in total):</b> No questions.	
<b>2.</b>	<b>Election of Chairman for 20/21:</b> Cllr Anderson proposed and Cllr Stanley seconded Cllr Francis as Chairman – agreed unanimously.	
<b>3.</b>	<b>Election of Vice-Chairman for 20/21:</b> Cllr Stanley proposed and Cllr Howard-Row seconded Cllr Clark as Vice Chairman – agreed unanimously.	
<b>4.</b>	<b>Present:</b> Cllr D. Francis, Cllr D. Rixon, Cllr G. Anderson, Cllr Mrs S. Stanley, Cllr Mrs K. Howard-Row, Cllr S. Cutforth, Cllr Ms L. Clark, Cllr N. Mansfield and Cllr S. Woolfrey. The Clerk was in attendance. 1 member of the public present.	
<b>5.</b>	<b>Apologies for absence:</b> None.	
<b>6.</b>	<b>Appointment of Representatives for 20/21(19/20 shown in brackets):</b> Cllr Francis thanked the Clerk and Councillors , and other members of the Vyner Park Management team for their work over the past year. a. Vyner Park Charity Management Committee (SC,NM,SW and K.H-R). b. Joint Cemetery Committee (GA and NM). c. Swarland Village Hall Representative (SW) d. Davison’s Obelisk Working Party (Chairman and Vice Chairman if required). e. Swarland Village action (NM) f. Swarland Show (GA) g. Complaints Committee (Membership of Cttee to be decided depending on/if complaint received). h. Finance Group (Chairman, LC, DR). i. Percy Wood Country Park Liaison (SS). The above appointments were agreed for 2020/21.	
<b>6.</b>	<b>Declarations of Interest in items on the agenda:</b> None.	
<b>7.</b>	<b>Minutes of the electronic meeting held on 22nd April 2020:</b> The Minutes were agreed as a true record.	
<b>8.</b>	<b>To consider matters arising from the electronic meeting on 22nd April 2020:</b> a. <u>Broken right hand turn sign Newton on the Moor</u> – Confirmation received from NCC 29th April that order has been placed for sign to be replaced when normal working resumes. b. <u>Potholes in road opposite Quarry House, NotM</u> – Confirmation received from NCC 26th May that order placed to have potholes repaired. c. <u>Update on Audit of end of year accounts 2019/20</u> – Clerk advised that PC Accounts had been audited by internal auditor (minor error found on expenditure).VPC accounts now with internal auditor. On target for presentation to PC at June meeting. d. <u>Unofficial public rights of way obstruction during Covid 19 Emergency</u> – Advice had been sought from NCC who would take matter further if PC wished. Agreed not to pursue the matter any further at present but as lockdown situation eases will monitor the situation to see it doesn’t continue for longer than is reasonable.	
<b>9.</b>	<b>Requested agenda items:</b>	

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	<p>a. <u>Vyner Park update</u> (Cllr Woolfrey) Thanks to Cllr Cutforth and Alison Cowen for help with revising VPC polices. Routine grass cutting and maintenance is continuing on site but some repairs not possible at present. Tennis Courts have been reopened subject to guidelines ie only household groups. Signs changed and info on website. No decision yet on next VPC meeting – possibly June. VPC to see if there is any opportunity to take up the member of the public’s offer of help.</p> <p>b. <u>Continuing Problems arising during Coronavirus Emergency eg. flytipping, public rights of way closure</u> – for discussion and decision on action (if any).Clerk advised the Volunteer group is still available if help needed but no requests for assistance in previous fortnight.</p> <p>c. <u>Parish Council Website</u> – Consideration of areas for improvement. Actions from website audit still to be addressed. Page for Swarland Village Hall could have more information on it including activities and Jubilee Hall Cttee could have page or link to JH site – Cllr Anderson to check if required. Access to site to be resolved to ensure back up available – Clerk to speak to provider about access and control of web page ‘header’. Training may be required.</p> <p>d. <u>Insurance Cover</u> – Due for renewal 1st June. To discuss and confirm cover arrangements. Volunteers covered for public liability and accident but Zurich say they can’t alter policy to make this clearer. Not been possible to provide accurate split of cost as requested between VPC and PC cover but figure for pavilion provided.</p> <p>e. <u>Beware of deer signs on Leamington Lane, particularly past the school</u> (Cllr Woolfrey). For discussion and decision on way forward. Request to be submitted to NCC. Cllr Woolfrey to liaise with Clerk over location of signs.</p>	<p>Cllr Anderson</p> <p>Clerk</p>
<p><b>10.</b></p>	<p><b>Report by County Councillor and meetings attended by Councillors:</b> None.</p>	
<p><b>11.</b></p>	<p><b>Finance:</b></p> <p>a. Clerk’s salary £362.95 Clerks Expenses £ 45.03  Payment to HM Revenues &amp; Customs PAYE =  £72.60  Payment to Clerk = £362.95 + £45.03 - £72.60 =  £335.38</p> <p>b. Other receipts and payments:  i)Receipts: NCC Grant for Parish Coronavirus Volunteer Group - £500 tbc.  Balance overpayment from VPC 2019/20 (banked) - £753.92.  ii)Payments: Grant to Vyner Park Charity 2020/21 £7,000 - Insurance £990.72 =  £6,009.28  Zurich Municipal Insurance Premium - £1,517.77  Donation to St Oswald’s in lieu of payment to Internal Auditor - £30.00.</p> <p>c. Account balance as at 21st May 2020 = £29,978.38.  All the above were agreed/noted.</p>	
<p><b>12.</b></p>	<p><b>Planning:</b></p> <p>a. <b>To report on any planning decisions made by NCC:</b>  <b>19/00823/FUL</b> - Erection of 1 No. dwellinghouse (C3 use) plus new access - Land South West of Chesterhill Farm, Leamington Lane, Swarland Northumberland. The Parish Council objected to this application for several reasons including safety risks regarding the proposed new access onto Leamington Lane.The application was refused by NCC on 7th November and an Appeal was lodged with the Secretary of State Appeal Ref: APP/P2935/W/19/3241813. As at 14.4.2020 – not yet decided.</p> <p><b>20/00183/NONMAT</b> - Non material amendment (alter the windows to the dormers on the front (South) elevation by removing 1 of the existing windows and repositioning the remain 3</p>	<p>Clerk</p>

windows) on approved planning application 19/04270/FUL - 11 Newton-On-The-Moor Morpeth Northumberland NE65 9JY (Note: Not a statutory notification as a 'non-material' change). Application PERMITTED 24th February 2020.

**20/00036/FUL** - Retrospective: Change outhouse to a living area with a pitched roof - 8 The Avenue Swarland Morpeth Northumberland NE65 9JL. Application GRANTED 14th April 2020.

**b. Applications pending decision by NCC**

**19/00335/FUL** - [Construction of No7 New dwellings at land adjacent 3 Nelson Drive Morpeth - 3 Nelson Drive Swarland Morpeth Northumberland NE65 9JR](#). The Parish Council objected to this application on several grounds including too high a density and mass of development, no need for additional 4+ bedroomed houses in Swarland, and effects on tree belt.

**19/01688/FUL** - Percy Wood Golf And Country Retreat, Sylvian House, Leamington Lane, Swarland, Morpeth, Northumberland, NE65 9JW - Reconfiguration of existing reception area with a new restaurant and storage facility, splash park, caravan sales area and associated parking. Parish Council objected on basis of appearance of proposed building and problems with disposal of water from splash park.

**19/01687/FUL** - [Change of use of land for the siting of up to 60 static caravans, along with associated infrastructure and hard and soft landscaping](#) – Land north west of Springwood, Coast View, Swarland, Northumberland. The PC objected for a range of reasons including adverse visual impact, too close to existing buildings, sewerage and drainage capacity issues, and highways safety.

**19/05021/FUL** - Proposed new detached dwelling - 5 Kenmore Road, Swarland NE65 9JS. The Parish Council objected to this application for a range of reasons including that there was insufficient room for the development, and that the proposed development is out of keeping with neighbouring properties.

**20/00369/FUL** - Construction of 2no. bungalows and 1no. detached garage - Land To The Rear Of 2 Kenmore Road Swarland Morpeth Northumberland. The Parish Council objected to this application mainly on the basis that the site is too small for the proposed development.

**20/00163/FUL** – Construction of new stables and access from private garden to field. 3 Old Park Road, Swarland, Northumberland. The Parish Council made no objections to this application.

**20/00176/OUT** - Outline planning permission with all matters reserved, except for access, for the construction of up to 9No residential units - Land South Of Mereburn House, Low Wood, Swarland, Northumberland. The Parish Council objected to this application for a range of reasons including lack of justification of the need for the development, traffic concerns, and highways issues.

**20/01079/FUL** – Proposed four bedroom detached dormer bungalow with attached double garage - Land South West Of 2 The Orchard, Nelson Drive, Swarland, Northumberland. The Parish Council asked for a TPO's tree to be protected, and for a contribution to the repair of Nelson Drive.

**20/01279/REM** - Reserved matters application relating to 17/03283/OUT seeking approval of details for access, appearance, landscaping, layout and scale - Land East And North East Of 8 Kenmore Road, Swarland NE65 9JS. The Parish Council did not object to this application but suggested white render instead of brick finish.

**20/00717/FUL** – Construction of detached garage - The Old Pheasantry, 5 Home Farm Cottages Swarland NE65 9JH. The Parish Council had no objections.

**20/00570/CLEXIS** - [Certificate of lawful development for existing vehicular access to Pine Lodge off B6345](#)

Pine Lodge, Old Swarland, Swarland, Morpeth Northumberland NE65 9HU. The Parish Council objected to this application on grounds including that it was of the opinion the access was unlawful having only been established in 2019.

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	<p><b>c. Planning matters for Parish Council to consider</b>  <b>20/01191/REM</b> - Reserved matters application for layout, scale, appearance and landscaping of approved planning application 16/04129/OUT. Land South Of Mereburn House, Low Wood, Swarland. Comments invited until 25th May 2020.</p> <p><b>20/01037/OUT</b> - <a href="#">Resubmission Outline permission for the development of 2 dwellings, all matters reserved.</a> Land South Of Bowling Green U3135 Swarland Village Loop Road Swarland Northumberland. Comments invited until 8th June 2020.</p> <p>As a general planning matter Cllr Rixon urged the PC to make full and effective use of 'Section 106' on planning applications.</p>	
<p><b>13.</b></p>	<p><b>Complaints:</b></p> <ul style="list-style-type: none"> <li>• Report from Local Resident of unconverted (to LED) street light, Swarland No 79NE-- reported to NCC 19th September 2019. Design works are pending.</li> <li>• Lane behind The Square obstructed by overhanging/overgrown tree – reported to NCC 24th November 2019.</li> <li>• Missing Horse awareness signs – reported to NCC 30th November 2019.</li> <li>• Report from NCC officer – green slime on pavement beside Obelisk is slipping hazard – passed to Felton PC 5th December 2019. 19.3.2020 Felton PC advised work completed.</li> <li>• Loose sign at Leamington Lane/The Avenue crossroads. Reported to NCC 15.1.2020.</li> <li>• Right hand turn sign broken off in NotM (beside Ash Cottage) reported to NCC 23.1.2020. Chased up with NCC Area Highways Manager 19.2.2020 and 28.4.2020.</li> <li>• Complaint about speeding though Notm received 26.1.2020.</li> <li>• Leamington Lane drain and manhole outside Swarland Primary school – blockage issues referred to NCC 5.2.2020.</li> <li>• Complaint from residents (repeated) defective streetlight on corner of The Avenue/Kenmore Road , Swarland – No. 11NE – (originally reported to NCC 18th October 2019 &amp; Repaired 30th November 2019). Reported again 10.2.2020 and 28.4.2020.</li> <li>• Potholes opposite Quarry House, NotM reported to NCC 12/2/20 &amp; photos sent in. Reported again 20.3.20 with additional photos. NCC confirmed repair ordered but no date (See matters arising above).</li> <li>• Worn road markings at NotM reported 10.3.2020.</li> <li>• Broken off directions footpath sign on Footpath No 35 (south end) reported to NCC 10.3.20 and photos sent in to Countryside Officer.</li> <li>• Request for street sign to Old Park Road – referred to NCC 20.3.2020 who have placed order for sign. Temp. sign put in place by Cussins.</li> <li>• Foot path obstruction and other issues reported to NCC 29.4.2020 and photos sent to Countryside Officer.</li> <li>• Possible infestation of Japanese Knotweed on agricultural land NotM. Advice sought from NCC 1.5.20. Landowner and neighbour informed. Not now notifiable but is the landowners responsibility to get treated and removed very carefully in accordance with legal requirements.</li> </ul>	
<p><b>14.</b></p>	<p><b>Correspondence:</b>  NCC letter advising of reopening of NCC Car Parks by 22nd May 2020.  Cancellation of Swarland &amp; Newton on the Moor Show 2020.  NCC letter notifying Civic Amenity sites have limited reopening.  Highways England consultation on A1 until 22nd June 2020.</p>	
<p><b>15.</b></p>	<p><b>Requests for Next Agenda:</b> PC Audit 2019/20.</p>	
<p><b>16.</b></p>	<p><b>Urgent items:</b> None.</p>	
<p><b>17.</b></p>	<p><b>Dates of Next Meeting</b> – 24/6/2020 SVH, 22/7/2020 JH, 26/8/2020 SVH</p>	

**Meeting finished at: 19.55**