

NEWTON ON THE MOOR & SWARLAND PARISH COUNCIL

	<p>needed to make comment quickly about the outstanding DISCON applications that had just be brought to the PC’s attention so he would draft a single response and all 5 of the applications. To date the Parish Council has not had any response to Cussins. Cllr Woolfrey suggested sending a letter to the new residents to Alexander Grove including the information that had been sent to Cussins & advise Cussins the PC was doing this. Cllr Francis said he had already sent the information to one resident. This was agreed.</p> <p>Clerk to contact Cussins to ask for his response following the PC’s letter and technical information & to advise of the PC sending the same info to residents.</p> <p>e. <u>External Auditor query about Part 3 AGAR PC Accounts</u> – The Clerk advised that the final certification had now been received. No further actions required beyond displaying copy of amended AGAR and Notice of Conclusion of Audit on PC website (done) and noticeboards by 30th September.</p> <p>f. <u>Meeting & training session with NCC Director of Planning & Highways14th Sept 2021</u> – ZOOM meeting had gone well and RM seemed to have been responsive to the PC’s planning and highways concerns. He had encouraged the PC to resubmit repair of the estate roads in Swarland as one of its LTP priorities. The Local Plan is due to be adopted in the next few months but is currently not carrying much weight so until it is in place PC’s need to argue plans on all the issues. Cllr Rixon spoke in support of NP’s to protect sites outside settlement boundaries. Cllr Francis said that probably the only exception to building outside a village boundary would be for social housing. Affordable housing was flagged up by the PC as it felt that it had been ‘sold short’ by NCC. RM took note of the PC’s concerns and has promised to provide a written response although this had not yet been received.</p> <p>g. <u>Traffic Calming measures around Swarland School</u> – An amended copy of the proposed scheme had earlier been circulated. The lights will only flash during school opening times. Cllr Francis asked for a written description to be issued along with the plans to clarify what was being proposed. Clerk to advise NCC.</p>	<p>Clerk</p> <p>Clerk</p>
<p>7.</p>	<p>Requested agenda items</p> <p>a. <u>Vyner Park Update</u> - Cllr Woolfrey said the refurbished facilities are being well used and donations are coming in. A football team is playing regular matches on the pitch. Walking netball and bowl are still going. David Blackshaw kindly arranged the cutting of the east field for which VP was very grateful. The floodlights on the MUGA and tennis courts have been checked and are now being used. One needs replacement. A maintenance programme has started. VP was highly commended in the NCC LOVE Northumberland Awards 2021 and representatives went to the Alnwick Garden to receive the certificate and a £50.00 cheque from the Duchess. It has been decided not to hold the bonfire night event this year due to the uncertainty on turnout. It is hoped to hold a larger or longer event in 2022.</p> <p>b. <u>NCC Local Transport Plan</u> – Suggestions from residents and three PC priorities to be discussed and agreed. The PC discussed the possible introduction of a 20mph limit through Swarland village. It was agreed that the Clerk would contact NCC’s Rob Murfin to enquire whether NCC have a policy on introducing 20mph zones. Cllr Francis spoke about need for footpath along Leamington Lane. It was agreed that Cllr Francis would go through the three priorities submitted in 2020, check against the criteria NCC use to decide them, strengthen and resubmit them.</p> <p>c. <u>Parish Plan review</u> – Consideration of a scoping document previously circulated. Cllr Francis suggested there was a lot of merit in refreshing the old</p>	<p>Clerk</p> <p>Cllr Francis</p>

NEWTON ON THE MOOR & SWARLAND PARISH COUNCIL

<p>plan. Cllr Letts suggested including information on the role of the PC. Cllrs were supportive of going ahead with a review. The scoping document to be made available on the PC website and 'Swarland Residents' Facebook page. Cllr Letts said it was disappointing that there still didn't seem to be anything for teenagers in the Parish. Clerk to try to obtain recent demographic data for inclusion. It was agreed to get general feedback on the scoping document and possibly follow up with a household questionnaire. See also 7f below.</p>	<p>Clerk</p>
<p>d. <u>Parish Council Planning consultation process</u> – for discussion and decision on way forward. Cllr Clark had circulated a draft. Cllr Woolfrey suggested a separate process for dealing with applications quickly if needed. Clerk to ask NCC Planning how long they allow for consultation on DISCON (Discharge of Conditions) and other types of applications. Subject to NCC's response, the document may need to be in 2 parts. The Clerk said that the PC had agreed some time ago that if oral representation were to be made at NCC planning meetings, the content of the representation was to be agreed beforehand. Cllr Clark suggested the possibility of a lead Cllr being appointed for major or sensitive applications to do regular checks on the planning portal etc. The Clerk said that automatic alerts can be set up on NCC's planning portal in case of any changes. Cllr Clark will pull together the second draft of the procedure.</p>	<p>Clerk</p> <p>Cllr Clark</p>
<p>e. <u>Motions proposed by Cllr Woolfrey</u> - for discussion and decision;</p> <p>I. The Parish Council accepts that proposals can be submitted by email by any one Councillor to all Councillors and then voted on by all members of the PC using email, as if we were at an actual face to face meeting. In the event of amendment to the motion then a final amended motion would need to be resubmitted to all Councillors for approval by email. It will be the responsibility of the Councillor who made the initial proposal to pursue and manage the process, unless otherwise agreed with the Clerk. Any letters, correspondence etc that need to be carried out/issued as a result of a motion being approved will as usual be actioned by the Clerk.</p> <p>This was covered by the discussion on the planning consultation process in 7d above.</p> <p>II. In the event of the Clerk being unavailable, any work normally carried out by the Clerk should be shared by the Committee. Where there is dispute on who does or leads the work then it should be allocated by majority once a proposal is made by email or face to face by a Councillor.</p> <p>This situation is covered by the PC's risk assessment and reviewed annually. If the Clerk is not available, her duties pass to the Chair. It was agreed that a copy of the current PC risk assessment would be sent to Cllrs and that changes can be made to the procedure if needed.</p> <p>III. The Chairman must facilitate all voting proposals whether by email or face to face and must not attempt to veto, delay or inhibit the progress of any voting procedure unless the motion is in violation of the laws of the land.</p>	<p>Clerk</p>
<p>Cllr Woolfrey asked for this item to be left for the time being.</p> <p>f. <u>Climate Emergency Declarations</u> – Consultation from NCC for response by 15th October 2021. Councillors discussed the questions posed by NCC and were supportive of trying to tackle climate change initially by finding out what more support and information could be provided by NCC. Climate change issues could be included in the refreshed Parish Plan such as access to bus stops, domestic car charging points, use of solar panels and insulation. Clerk to send response.</p>	<p>Clerk</p>
<p>g. <u>Remembrance Sunday 14th November 2021</u> – Purchase of wreaths and arrangements for discussion and agreement. Purchase agreed for 2 wreaths. Clerk to contact Rev. Helen O'Sullivan about arrangements.</p>	<p>Clerk</p>

NEWTON ON THE MOOR & SWARLAND PARISH COUNCIL

	<p>h. <u>NCC Draft Planning validation checklist consultation until 8th October 2021</u> – The lengthy document was briefly discussed. Details previously circulated. Clerk to send response thanking NCC for invitation to comment.</p> <p>i. <u>Preparing PC Budget 22/23</u> – For discussion and decision on way forward. Cllr Francis will include this in item for the October Column inviting residents to come up with ideas for the PC's 2022/23 budget before the November meeting. The Finance sub group to meet to look at this years budget and next years plan.</p>	<p>Clerk</p> <p>Cllr Francis</p>						
<p>8.</p>	<p>7. Report by County Councillor and meetings attended by Councillors</p> <p>a. <u>Meeting with Harrisons 16th September 2021 re: 19/01687/FUL - Change of use of land for the siting of up to 60 static caravans</u> – Cllr Stanley and the Clerk had attended the meeting to help facilitate discussions between Harrisons and residents. Residents had produced a range of comments and questions for Harrisons. The Clerk took full notes and will circulate these asap. Residents had concerns about the apparent current business plan of Harrisons which was now permitting short term lets. Mr Harrison said that they were concerned about this and were gradually moving back to holiday lets only. Mr Harrison said due to financial pressures the underused range site had to given an alternative use, and he asked what residents would like to see there such as housing or 42 Park Homes for over 50's.</p> <p>b. <u>NCC Council Meeting 1st September 2021</u> – Cllr Rixon had attended the meeting. The forthcoming Queens Jubilee was discussed. Any ideas/road closure requests have to be funnelled through PC's so individuals don't make applications to NCC.</p> <p>9.15 At this point of the meeting Cllr Stanley reminded the Chairman of the need to suspend standing orders to allow the meeting to continue. This was agreed.</p> <p>c. <u>Transport North East Stakeholder Forum 13th September</u> – Cllr Letts had attended. The Government has provided funding to rapidly improve bus services and to make buses available to everyone. Funding has been received in the NE and more is being applied for. Possibilities under discussion are express bus routes, park and ride, feeder buses, walking routes and on demand services such as 'Tees Flex' where you book yourself a bus. A bus service improvement plan has to be submitted by 30th October. More meetings are to be arranged. Cllr Letts will circulate meeting notes.</p> <p>d. <u>Swarland Primary School Governors meeting 20th September</u> - Cllr Letts had attended. The meeting had mainly been an update on what had happened over the past 18 months. The heat pump installation– upon which the pc had been consulted over planning conditions - had been problematical and disruptive.</p>	<p>Clerk</p> <p>Cllr Letts</p>						
<p>9.</p>	<p>Finance</p> <p>a. Clerk's salary £395.50</p> <table border="0" style="width: 100%;"> <tr> <td style="padding-left: 20px;">Payment to HM Revenues & Customs PAYE</td> <td style="text-align: right;">=</td> <td style="text-align: right;">£79.00</td> </tr> <tr> <td style="padding-left: 20px;">Payment to Clerk = £395.5 plus expenses £15.62 - £79.00</td> <td style="text-align: right;">=</td> <td style="text-align: right;">£332.12</td> </tr> </table> <p>b. Other receipts and payments:</p> <p>i)Receipts: NCC precept (second half) £11,350.00</p> <p>ii)Payments: PKF Littlejohn LLP (PC external audit) £240.00 inc VAT</p> <p>c. Account balance as at 16th September 2021: £36,802.15 All the above were agreed/noted.</p>	Payment to HM Revenues & Customs PAYE	=	£79.00	Payment to Clerk = £395.5 plus expenses £15.62 - £79.00	=	£332.12	
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<p>10.</p>	<p>Planning</p> <p>a. Decisions made by NCC 21/02042/FUL - Construction of dormer windows to existing roof. Hazon Mill Cottage,</p>							

NEWTON ON THE MOOR & SWARLAND PARISH COUNCIL

Acklington, Morpeth Northumberland, NE65 9AT. The Parish Council had no objections to this application. Application GRANTED 26th August 2021.

21/02654/VARYCO - Variation of Conditions 2 (Approved Plans), 5 (Landscape Planting), 6 (Integrated Bird Boxes) and 9 (Surface Water Drainage) pursuant to approved planning appeal APP/2935/W/19/3241813

Land South West Of Chesterhill Farm, Leamington Lane, Swarland, Northumberland. The Parish Council had no objections to this application. Application GRANTED 26th August 2021.

21/03016/FUL – Single story extension to detached house – 20 Old Park Road, Swarland, Morpeth, Northumberland, NE65 9HJ. The Parish Council had no objections to this application. Application GRANTED 16th September 2021.

21/02616/FELTPO - Tree Preservation Order application for works to T5 - Ash - reduce by 1/3in height and reduce crown by 4m; T9 - Birch - shorten rotten damaged limb back to 1m from trunk; T11 - Ash - reduce by 1/3, deadwood removal and reduce crown by 5m; T18 - Birch - removal of stem with rot. Shorten rotten damaged limb back to 1m from trunk; T22 - Group of Oak - remove split stem. Shorten rotten damaged limb back to 1m from trunk; T31 - Cluster of Ash/Holly - thin out, remove deadwood throughout, especially overhanging roadway branches. Shorten rotten damaged limb back to 1m from trunk, reduce crown by 3m; T32 - Ash - reduce by 1/3. Shorten rotten damaged limb back to 1m from trunk, reduce crown by 5m; T38 - Oak - Fell then replant with Oak; T39 - Oak - Fell then replant with Oak; T40 - Oak - Remove rotten stem and overhanging branch due to size/weight. Shorten rotten damaged limb back to 1m; T41 - Ash - shorten rotten damaged limb back to 1m from trunk, reduce crown by 5m. Replant 10 trees to be mix of Ash, Rowan, Silver Birch and Horse Chestnut. 6 Low Chesters, Swarland, Morpeth, Northumberland, NE65 9ND. The Parish Council had no objections to this application. Application GRANTED 16th September 2021.

b. Applications pending decision by NCC

19/01687/FUL - Change of use of land for the siting of up to 60 static caravans, along with associated infrastructure and hard and soft landscaping. Archaeological report received 09.2.2021 and amended site location plan received 26.02.21. Land North West of Springwood, Coast View, Swarland, Northumberland. The PC originally objected to this application for a range of reasons including adverse visual impact, too close to existing buildings, sewerage and drainage capacity issues, and highways safety.

20/02884/CCMEIA - Land North Of Shiel Dykes U3050 Swarland Junction To Stouphill Junction Swarland, Northumberland. Phased extraction of approximately 5 million tonnes of hard rock and importation of inert material for use in restoration using overburden from site and imported inert materials over 30 year period. This application is not within the Parish but may impact on the area. The Parish Council did not object to the application subject to a range of comments. Cllrs Cutforth and Howard-Row objected to the development.

21/02065/CCD Swarland Primary School, Leamington Lane, Swarland, Morpeth, Northumberland NE65 9JP. The PC had no objections but made some suggestions regarding site safety.

21/02359/FUL – One, one and a half storey dwelling - Plot 4 to rear of Kenmore Road, Swarland. The Parish Council had no objections to this application.

21/02696/S106A - Hawkshaw, Old Swarland, Swarland, Morpeth Northumberland NE65 9H. The Parish Council objected to this application to lift a s106 agreement condition to ensure the property was kept for local people.

21/02986/FUL – Construction of single storey conservatory - Old Stable, Hartlaw, Acklington, Morpeth, Northumberland, NE65 9AR. The Parish Council had no objections to this application.

c. Planning matters for Parish Council to consider

21/03675/DISCON - Discharge of Condition 5 (Drainage) relating to planning permission 20/01196/REM Land South Of Mereburn House Low Wood, Swarland, Northumberland

21/03683/DISCON - Discharge of conditions 6 (watercourse), 7 (landscape planting plan) and 12 (refuse management) on approved application 20/03622/FUL. Land South Of

NEWTON ON THE MOOR & SWARLAND PARISH COUNCIL

	<p>Mereburn House, Low Wood, Swarland, Northumberland</p> <p>21/03685/DISCON - Land South Of Mereburn House Low Wood, Swarland, Northumberland Proposal Discharge of Conditions 4 (Drainage) and 8 (Ecological Assessment) relating to planning permission 20/03622/FUL</p> <p>21/03486/DISCON Discharge of condition 6 (maintenance regimes and adoption details of the watercourse) on approved application 20/01196/REM. Land South Of Mereburn House, Low Wood, Swarland, Northumberland</p> <p>21/03487/DISCON - Discharge of condition 12 (SuDS) on approved application 16/04129/OUT. Land South Of Mereburn House, Low Wood Swarland, Northumberland</p>	
11.	<p>Complaints:</p> <ul style="list-style-type: none"> • Leamington Lane drain and manhole outside Swarland Primary school – blockage issues referred to NCC 5.2.2020. Being taken up by NCC/OpenReach. • ‘No footpath’ sign at entrance of The Springwood knocked down. • Overhanging branches on C106 from Alnwick Fords to Glantlees turnoff. • Pothole in Coast View near Swarland Club. • Pothole complaints A697 and Longframlington Road (Cllr Mansfield). • Pothole on Longframlington Road (Cllr Francis). • Footpath sign opposite Blue House NotM broken off – referred to NCC. • Condition of unadopted roads in Swarland. • Weeds not being treated on footpath to south of The Square. • Signage to Percy Wood site and vehicles using Coast View. • Water mains leak outside Cook & Barker, NotM. • Damage to road north of NotM leading to A1 – to be followed up. • Soil and other material in Bari Bar Car Park, Coast View, Swarland. • Request for ‘No entry’ sign at Cherry Tree Drive due to Percy Wood visitors getting lost. - referred to NCC. • Footpath sign broken off east of PW main entrance, Leamington Lane - referred to NCC. 	Clerk
12.	<p>Correspondence</p> <p>Complaints about culvert and Alexander Grove site at Low Wood, Swarland.</p> <p>Google Analytics – Analysis of PC website statistics for August 2021.</p> <p>National Highways - Overnight closures of A1 between Burgham and Felton - Saturday 16 and Sunday 17 October 2021.</p> <p>Complaint about Parish Council lack of response on 19/01687/FUL.</p> <p>Freetree Giveaway – Trees for householders & community organisations.</p> <p>Draft 2 plan for traffic calming at Swarland 1st school.</p> <p>Healthwatch – new drop in sessions for residents</p>	
13.	Requests for next agenda – None.	
14.	Urgent Items – None.	
15.	Dates of Next Meetings: 27/10/21 JH, 24/11/21 JH. No meeting in December.	

Meeting finished: 21:30